

*Minutes January 17, 2023 6:30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman. Wright was absent. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the January 3, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Shaffer to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – absent.

**Open Forum:** Zeglin held discussion with the board regarding the road system in the Ramblin Hills Development where he resides. He complimented the road crew on the job that the township is doing during the winter. He wanted to know when the township would be sweeping the anti skid material up. He would like to inform his neighbors. Meyers stated that he is one who works in the development and that he could not give a date as to when the township would be sweeping up the material. The township will sweep up the materials when the winter weather is gone. Zeglin stated that he noticed that the township has erected the canvas storage buildings. The board stated that the buildings are working out. Zeglin requested the hourly road masters wage rate set by the township auditors for fiscal year 2023. That rate is \$28.69.

Matt Wilson with Corle Construction, representing the D. Edward Leasing Company project located at Rt. 601 Seanor Road requested a variance from installing fencing around the storm water ponds located within the project area. The Paint Township Subdivision Rules and Regulations require that any ponds with slopes steeper than three (3) to (1) shall be fenced with a six (6) foot fence with a type subject to approval of the municipality. The board stated that they will discuss the request with Attorney Messina. The township will be in contact with Wilson regarding the request.

**Old Business:** It is noted that the board received all financials for all Township accounts for the month of December.

**New Business:** It was moved Shaffer and seconded by Frank to accept the property line change of Thomas and Betsy Wright. The Planning Commission approved the plan on January 11, 2023. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

It was moved by Shaffer and seconded by Meyers to accept the subdivision plan Ramblin Hills Phase III. The Planning Commission approved the plan on January 11, 2023. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**CORRESPONDENCE:** The correspondence was reviewed.

**Adjournment:** It was moved by Meyers and seconded by Shaffer to adjourn. Meeting was adjourned

at 7:00 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – absent.

Next Township meeting is scheduled for, Tuesday, February 7, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer

*Minutes February 7, 2023 3: 30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman. Wright was absent. Also present Wendy Senior, Office Secretary. No visitors signed the visitor list.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the January 17, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Shaffer to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – absent.

**Open Forum:** No comment.

**Old Business:** Based on the advice given by Attorney John Messina it was moved by Shaffer and seconded by Meyers not to grant the variance request of the D. Edward Leasing Company regarding their project located at Rt. 601 Seanor Road. The requested variance was for the requirement that any storm water ponds within the project area with slopes steeper than (3) to (1) shall be fenced with a six (6) foot fence with a type subject to approval of the municipality. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**New Business:** It is noted that the Township will be meeting with the representatives of the PennVest funding program on February 8, 2023 at 10:30 at the EADS Group office. The purpose for the meeting is to discuss funding options and grant monies through the PennVest program.

**CORRESPONDENCE:** The correspondence was reviewed by Shaffer.

**Adjournment:** It was moved by Meyers and seconded by Shaffer to adjourn. Meeting was adjourned at 3:45 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – absent.

Next Township meeting is scheduled for, Tuesday, February 21, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes February 21, 2023 6: 30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman. Wright was absent. Also present Wendy Senior, Office Secretary. No visitors signed the visitor list.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the February 7, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Meyers to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – absent.

**Open Forum:** No comments.

**Old Business:** The board received all financials for all Township accounts for the month of January.

**New Business:** It was moved by Meyers and seconded by Shaffer to trade in the JCB backhoe and purchase a 320 PHL John Deere through the state Costar program contract #2420.02. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent. The board held discussion with the audience regarding the purchase of the John Deere machine. The cost of the John Deere backhoe with the trade in through the Costar program is \$78,000.00. The warranty for the machine is 5 years. The JCB backhoe was purchased in 2017 and is out of warranty.

It was moved by Meyers and seconded by Shaffer to make a donation to the Windber American Legion Post 137. The Legion sent a letter of request. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**CORRESPONDENCE:** The correspondence was reviewed by Shaffer.

**Adjournment:** It was moved by Meyers and seconded by Shaffer to adjourn. Meeting was adjourned at 6:45 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – absent.

Next Township meeting is scheduled for, Tuesday, March 7, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes March 7, 2023 3: 30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman. Wright was absent. Also present Wendy Senior, Office Secretary. No visitors signed the visitor list.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the February 21, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Shaffer to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – absent.

**Open Forum:** No comments.

**Old Business:** It is noted that the office staff will continue to be compensated and receive merit increase for additional duties as stated in the minutes of the December 7, 2021 meeting.

It is noted that the township has advertised and will receive bids for the 2023 road project. The bids will be opened at the March 21, 2021 meeting.

**New Business:** No business to attend to.

**CORRESPONDENCE:** The correspondence was reviewed by Shaffer.

**Adjournment:** It was moved by Meyers and seconded by Shaffer to adjourn. Meeting was adjourned at 3:40 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – absent.

Next Township meeting is scheduled for, Tuesday, March 21, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer





*Minutes March 21, 2023 6: 30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Meyers and seconded by Shaffer to accept the minutes of the March 7, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Meyers to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** The residents of Clear View Heights held discussion with board regarding the private road way that is being used to access their properties from (Pomroy Drive) Rt. 160. The board heard their comments regarding their concerns and the possible future development plans of Phillip Petrunak. The board informed the residence that the road (Clear View Heights) has always been a private road and is not part of the Paint Township road system. The board stated this matter is a civil situation and suggested that the residents speak with an attorney. The residents expressed their displeasure with the Township. No further action is needed by the township.

**Bid Opening:** The Township received three bid proposals for the 2023 road project. Following is the bid tabulations. HRI: total bid: \$550,236.00; Quaker Sales: total bid: \$525,212.00 and Grannas Bros.: total bid: \$470,537.30. It was moved by Shaffer and seconded by Wright to accept the bid of Grannas Bros. of \$470,537.30. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Old Business:** It is noted that the board received all financials for all Township accounts for the month of February.

**New Business:** The board held discussion on protecting the Townships accounts through FDIC. It was moved by Shaffer and seconded by Wright to contact all township depositors to discuss the protections that are in place for deposits above the FDIC limit. The township will explore options for the protection of all township accounts. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**CORRESPONDENCE:** The correspondence was reviewed by Wright. Wright shared information that was received from the Keystone Collection Agency regarding year end filing of the personal 1% earned income returns for fiscal year 2022. The agency suggests that if the Township receives inquiries from Township residents that they should be referred to the Keystone Collection website to file a return.

**Adjournment:** It was moved by Meyers and seconded by Wright to adjourn. Meeting was adjourned at 7:30 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for, Tuesday, April 4, 2023 at 3:30 pm. All township meetings are

subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer.

*Minutes April 4, 2023 3: 30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the March 21, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Wright to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** D. Hutchison stated that the Farm Bureau of Somerset County in conjunction with the Somerset County Chamber of Commerce will be sponsoring a debate with all the candidates for Somerset County Commissioner. The debate will be held on May 3, 2023 from 6:00 to 8:00 pm at Somerset High School.

J. Rugg asked the board when the road department would be sweeping the anti skid material up in Winchester Estates. Meyers stated that the township is planning to sweep in that area on April 5.

**Old Business:** The board held discussion on holding a spring clean. The township will continue to discuss and explore options.

Wright gave an update on opening a General Fund account with Slovenian Savings and Loan. The Township opened the account with Slovenian Savings and Loan protecting funds above the FDIC protection limits. The account will be receiving a 2% interest rate.

It was moved by Shaffer and seconded by Wright to apply for a business credit card through 1<sup>st</sup> Summit Bank for the Townships sewer department. The 1<sup>st</sup> Summit Bank holds the Sewer Account for the Township. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**New Business:** It was moved by Wright and seconded by Meyers to make a \$250.00 donation to the Miners Day Celebration that will be held on June 15 through the 18. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**CORRESPONDENCE:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Meyers to adjourn. Meeting was adjourned at 4:00 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for, Tuesday, April 18, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes April 18, 2023 6: 30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. No visitors signed in.

**Minutes:** It was moved by Meyers and seconded by Wright to accept the minutes of the April 7, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Meyers to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** No comments.

**Old Business:** It is noted that the board received all financials for all Township accounts for the month of March.

**New Business:** Wright gave an update on setting up a certificate of deposit with Slovenian Savings & Loan. After speaking with Scott Malisko her opinion is that there would be no advantage for the township to set up a certificate of deposit at this time. The board agreed.

It was moved by Wright and seconded by Shaffer to make donations to the Scalp Level Paint Volunteer Fire Company, Windber Volunteer Fire Company and the Hooversville Volunteer Fire Company and a donation to the Windber Library from the American Rescue Fund. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

It was moved by Meyers and seconded Wright to make a donation of \$250.00 to the Windber Food Pantry. Roll Call: Shaffer-yes; Meyers-yes; Wright –yes.

**CORRESPONDENCE:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Meyers to adjourn. Meeting was adjourned at 6:50 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for, Tuesday, May 2, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes May 2, 2023 3:30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. No visitors signed in.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the April 18, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Wright to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** No comments.

**Old Business:** Paint Township will hold the annual spring clean up June 5-9. The cost will be \$60.00. The advertisement will be placed in the Tribune Democrat and on the Townships' face book page.

It was moved by Shaffer and seconded by Wright to set a \$3,000.00 credit limit on the business sewer account at 1<sup>st</sup> Summit Bank. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**New Business:** It was moved by Meyers and seconded by Wright to sell the 2008 GMC trucks. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

It was moved by Meyers and seconded by Wright to accept the quote from Raynor Garage Door for a thermal seal garage door in the amount of \$11,441.40. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

It was moved by Meyers and seconded Shaffer to make a donation of \$250.00 to the Windber Veterans Park Roll Call: Shaffer-yes; Meyers-yes; Wright –yes.

It was moved by Shaffer and seconded by Meyers to make a product donation of approximately \$250.00 to the Somerset County Humane Society. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**CORRESPONDENCE:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Meyers to adjourn. Meeting was adjourned at 4:05 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Wednesday, May 17, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer





*Minutes May 17, 2023 3:30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. No visitors signed in.

**Minutes:** It was moved by Meyers and seconded by Wright to accept the minutes of the May 2, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Meyers to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** No comments.

**Old Business:** It is noted that the Board received the financial reports for all Township Accounts for the month of April.

**New Business:** No business.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 3:50 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, June 6, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes June 6, 2023 3:30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Meyers and seconded by Wright to accept the minutes of the May 17, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Wright to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** J. Rugg commented that he hopes that the Township Board remains consistent and committed in the areas of land development and subdivisions planning. The Board agreed with his comments and will remain dedicated to that process. Wright stated that the Township will be reviewing the subdivision and land development ordinance in the coming weeks.

**Old Business:** No business to attend to.

**New Business:** It is noted that the Township has been notified by the International Association of Machinists and Aerospace Workers their intent to modify the contract presently existing between the Township and Lodge 2171. The current contract expires January 31, 2024. The Board will set dates for negotiations with the Union.

Wright gave an update on the purchase of a generator for the municipal building. Wright spoke with Mark Walker, Building Codes Officer and he is going to research the process and compile information that will be needed to purchase and install the generator. Wright has researched and gathered information for the purchase through the state Costar program. Mark Walker will be getting back to the Board on the information (cost, bidding process and size) that will be needed for the purchase and installation of the generator.

**Correspondence:** The correspondence was reviewed by Wright. The Township noted that Windber Miners Day weekend will be held on June 14 through June 18. The Miners Day committee has planned a fireworks display to be held at the United Methodist Church located at 751 Horn Road. The company who will be in charge of the display is Starfire Corporation located at 566 Theatre Road St. Benedict PA. The Township noted that it does have the Certificate of Liability Insurance for the company on file.

**Adjournment:** It was moved by Wright and seconded by Meyers to adjourn. Meeting was adjourned at 4:00 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, July 5, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes June 20, 2023 6:30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. No visitors signed in.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the June 6, 2023 meeting as presented with one correction being noted. The meeting dated listed for the next Township meeting was stated the next Township meeting would be July 5, 2023 it should have been noted as June 20, 2023 at 6:30 pm. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Shaffer to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Bid Opening:** The Township received one bid from Phillip Petrunak Paving for the sale of the (2) 2008 GMC 5500 4x4 Duramax Diesel trucks. The bid tabulation is as follows: Truck #1: \$20,600.00 and Truck #2: \$20,200.00. It was moved by Shaffer to accept the bid of Petrunak Paving for both trucks for a total of \$40,800.00. Roll Call: Shaffer – yes; Meyers – yes; Wright – yes.

**Open Forum:** No comments.

**Old Business:** The Board received all financials for all Township accounts for the month of May.

**New Business:** It was moved by Wright and seconded by Meyers to release the irrevocable letter of credit #3744 held for the D. Edward Leasing building project location 250 Seanor Road. The letter of credit is held by First National Bank. The letter of release will be given after the Building Codes Officer has received the information that he has requested. There remain a few outstanding items to be provided to the Township from D. Edward Leasing before release of the irrevocable credit. Roll Call: Shaffer – yes; Meyers – yes; Wright – yes.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 6:50 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, July 5, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes July 5, 2023 3:30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Meyers and seconded by Wright to accept the minutes of the June 20, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Wright to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** Dwaine and Norma Mowery of D. Edward Leasing Company and Matt Wilson with Corle Construction project manager was present to discuss with the Board the type of fence and posts that the Township will require to be installed around the retention ponds at the Route 601 (Seanor Road) location. The Board stated that there is no specific type of fence or type of posts that is required. The only requirement is that the fence be 6' high. The fence can be constructed using a combination of different types of fence material. The Township will be providing to First National Bank a letter of release from the irrevocable letter of credit held for the project. The Township will speak with Mark Walker, Codes Officer making sure all requirements have been met for the certificate off occupancy to be issued. The Board will require a cost estimate for the installation of the fence and a bond or a letter of credit to be secured for the installation of the fence.

**Old Business:** No business.

**New Business:** It was moved by Meyers and seconded by Wright to renew and enter into the independent contractor and professional services agreement between the Township and Brian Weaver, Township Sewer Operator. The contract shall be in effect for a period of 3 years and will become effective August 4, 2023. Roll Call: Shaffer – yes; Meyers – yes; Wright – yes.

It was moved by Shaffer and seconded by Wright to amend resolution 2010-7 stating a fee of \$100.00 shall be charged for the initial sanitary sewer certification certificate and a fee of \$100.00 will be charged for each subsequent site visit. Roll Call: Shaffer – yes; Meyers – yes; Wright – yes.

**Correspondence:** The correspondence was reviewed by Wright. The Paint Township Planning Commission requested that the Board of Supervisors review Article 8, Section 803 d-1 regarding lighting/illumination relative to the D. Edwards project located at Route 601 (Seanor Road). The Planning Commission would appreciate any feedback from the Supervisors. The Board will respond with their comments to the Planning Commission as requested.

**Adjournment:** It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 4:00 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, July 18, 2023 at 6:30 pm. All township meetings are

subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



*Minutes July 18, 2023 6:30 pm*  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. No one signed in.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the July 5, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Wright to pay the bills as presented. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** No comments

**Old Business:** It is noted that the board received all financials for all Township accounts for the month of June.

**New Business:** Informal discussion was held regarding updating ordinance #05-2 (prohibiting nuisances, accumulation of junk vehicles abandoned buildings and animal control). The Township will speak with the Attorney Messina.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Meyers and seconded by Wright to adjourn. Meeting was adjourned at 7:00 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, August 1, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



Minutes August 1, 2023 3:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. No one signed in.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the July 18, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes. Note the time of the July 18, 2023 meeting has been corrected to read 6:30 pm.

**Bills:** The board reviewed the bill list. The Board noted that the bill list incorrectly listed payroll. The bill list was adjusted and the total bills add to \$10,062.39. It was moved by Meyers and seconded by Wright to pay the bills as adjusted. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** No comments

**Old Business:** Discussion was held regarding the purchase of a generator for the Township municipal building. The Township received a quote from Shaffer's Bottled Gas. Meyers stated he will make contact with Shaffer's Bottled Gas to request a quote for electrical service for the generator. The quote that the Township received did not include electrical service. The Township will need to make some modifications to the sidewalk to accommodate the generator unit.

**New Business:** No business.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 3:50 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, August 15, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



Minutes August 15, 2023 6:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the August 1, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Wright to pay the bills Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** Nikki White and Angela Blough held discussion with the Board regarding the condition of the Huston property located at 1341 Hillsboro Road. The property has been vacant for several years. The property owners are both deceased and the son is in a nursing facility. He is to be a ward of the state. The property is in deplorable condition and attracts wild animals and snakes. White and Blough requested help and guidance from the Township in having the structure taken down. The Board advised that the Township will research the status of the real estate tax payments and legal ownership of the property. The Township will get in contact with White to give an update as to the findings. They (White & Blough) also expressed concern of the lack of internet service in the Hillsboro neighborhood. The Township is aware of the lack of internet service in the Hillsboro area. The Board advised them to contact the Somerset County Commissioners regarding the lack of internet service. The County Commissioners have been working on the issue which is County wide. White and Blough stated that they have completed the County survey regarding internet service. White also stated that she has a water problem coming into her basement from Hillsboro Road. The culvert flow from the state road is coming directly onto her property and into her basement. The water flow from the state culvert is adding to the excessive water in her basement from natural springs. White stated that her basement drains cannot properly handle the excessive water flow.

D. Zeglin questioned why the office staff payroll checks differ in amount from the road department. Zeglin who was a past Paint Township Board Chairman stated that the hourly wage rate is the same by union contract. The Board stated yes, he is correct that the hourly wage rate is the same for both departments (Zeglin was a signatory to the union contract with the International Machinist and Aerospace Union). At the Township meeting held on December 7, 2021, board members attending (D. Zeglin; R. Shaffer and J. Wright) it was a unanimous board motion to compensate the office staff for additional clerical duties due to the retirement of the full-time employee whose position was not being replaced.

**Old Business:** It is noted that the Board received all financials for all Township accounts for the month of July.

**New Business:** The Township will be purchasing salt through the Costar program contract #6100053321 for the winter season 2023-2024.

It was moved by Meyers and seconded by Wright to accept the minor subdivision plan of Berwind Corporation – Rosebud Mining. Roll Call: Shaffer- yes; Meyers-yes; Wright-yes. The Paint Township Planning Commission approved the plan on August 9, 2023.

The board discussed the purchase of a lawn tractor. Motion was made Meyers and seconded by Wright to purchase a lawn tractor. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

Motion was made by Meyers and seconded by Shaffer to accept Resolution #2023-5 Promulgation updating the Emergency Operation Plan for the Township. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

The annual Somerset County Township Supervisors convention will be held on September 28, 2023. Those wishing to attend may do so.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Meyers to adjourn. Meeting was adjourned at 7:15 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, September 5, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer

Minutes September 5, 3:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman. Wright was absent. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the August 15, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Shaffer to pay the bills. Roll Call: Shaffer – yes; Meyers- yes; Wright – absent.

**Open Forum:** D. Zeglin held discussion with the Board regarding the additional amount on the office staffs paychecks and wanted to know if it was paid monthly or bimonthly? The Board stated bimonthly. Zeglin asked if the Board has begun union contract negotiations. The Board stated no. Zeglin stated that he hopes that the Board keeps the tax payer in mind when negotiating the union contract.

**Old Business:** It is noted that the Township has purchased a generator from Shaffer’s Bottled Gas which will provide emergency electrical service to the municipal building.

**New Business:** The Board received one bid for the lawn mower that is for sale. It was moved by Shaffer and seconded by Meyers to accept the bid of \$250.00 from Ron Meyers. Roll Call: Shaffer-yes; Myers-yes; Wright-absent.

It was moved by Shaffer and seconded by Meyers to accept the 2024 Minimum Municipal Obligations (MMO) for the non-uniform and Act 600 pension plans. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

The board discussed the purchase of solar powered radar signs. Action was tabled until additional information is received from Municipal Supply Company.

It is noted that Trick or Treat will be held on October 31, 2023 from 6:00 pm to 8:00.

**Correspondence:** The correspondence was reviewed by Shaffer.

**Adjournment:** It was moved by Meyers and seconded by Shaffer to adjourn. Meeting was adjourned at 3:50 pm. Roll call: Shaffer-yes; Meyers-yes; Wright –absent.

Next Township meeting is scheduled for Tuesday, September 19, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer





Minutes October 17, 2023 6:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman. Wright Secretary-Treasurer was absent. Also present Wendy Senior, Office Secretary. No visitors signed in.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the September 19, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Shaffer to pay the bills. Roll Call: Shaffer – yes; Meyers- yes; Wright – absent.

**Open Forum:** No comments.

**Old Business:** It is noted that the Board received all financials for all Township accounts for the month of September.

It was moved by Shaffer and seconded by Meyers to accept the quote from Next Level for cement work to be completed on the sidewalk to accommodate the installation of the generator. The quote is for \$4,850.00. Roll Call: Shaffer-yes; Meyers-yes; Wright-absent.

**New Business:** The 2023 Somerset County Municipal Summit sponsored by the Somerset County Commissioners will be held on Thursday, November 16 at the Sipesville Volunteer Fire Company. The board will be attending.

**Correspondence:** The correspondence was reviewed by Shaffer. The township received the Planning Commission meeting minutes dated October 11, 2023. The township received a request from the Arcadia Theater for a business advertisement in the Arcadia program book. The township received a blasting schedule from Musser Engineering for the Elk Resources Inc.

**Adjournment:** It was moved by Meyers and seconded by Shaffer to adjourn. Meeting was adjourned at 6:40 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – absent.

Next Township meeting is scheduled for Monday, November 6, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



Minutes November 6, 2023 3:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman, and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. No visitors signed in.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the October 17, 2023 meeting as presented with an additional \$300.00 for the installation of 5 poles in front of the propane tanks and power generator to be added to the Next Level quotation for cement work to the sidewalks. The total Next Level quote is \$5,150.00. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Meyers and seconded by Wright to pay the bills. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** No comments.

**Old Business:** No business.

**New Business:** Discussion was held on making a donation to the Somerset County Humane Society. The boards table the request at this time. The Township will discuss a donation at the beginning of 2024.

It was moved by Wright and seconded by Meyers to purchase an advertisement in the 2024 Arcadia Program Book. The size of the advertisement will be one quarter at a cost of \$200.00. Roll Call: Shaffer-yes; Meyers-yes; Wright – yes.

It was moved by Wright and seconded by Meyers to make a donation in the amount of \$250.00 to the Windber Area Food Pantry. Roll Call: Shaffer- yes; Meyers-yes; Wright-yes.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 3:45 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Monday, November 21, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



Minutes November 21, 2023 6:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman, and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. Visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the November 6, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Wright to pay the bills. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** The representatives (Shea Sala and Jerry Hileman) with Northern EMS were present to discuss with the board the financial shortfall that the organization is experiencing in the operation of Northern EMS. See attached budget presented. They requested financial help from the township. The board held discussion with the representatives. The township requested additional information. The board stated that the matter will be discussed and taken into consideration. The township will call Sala.

**Old Business:** It is noted that the Board received all financials for all Township accounts for the month of October.

**New Business:** It was moved by Wright and seconded by Meyers to make a \$350.00 donation to the Windber Borough Police Department for the 24<sup>th</sup> annual Christmas for kid's event to be held on December 13, 2023. Roll Call: Shaffer-yes; Meyers-yes; Wright – yes.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Meyers and seconded by Wright to adjourn. Meeting was adjourned at 7:16 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, December 5, 2023 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer



Minutes December 5, 2023 3:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman, and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. Visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Meyers to accept the minutes of the November 21, 2023 meeting and the special budget meeting held on November 27, 2023 as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Wright and seconded by Shaffer to pay the bills. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** D. Zeglin requested to know if the township has settled the union contract with the International Association of Machinists and Aerospace Workers. The township stated no. The union contract remains in effect until the 31<sup>st</sup> day of January 2024. Zeglin also expressed a property complaint for a property located in the 600 block of Horner Street. The township has not received a complaint about the condition of that property. The township will refer the concern to Mark Walker, Building Codes Officer.

**Old Business:** The board tabled action on making a donation to Northern EMS. The township is requesting additional information from the Northern EMS.

**New Business:** No business.

**Correspondence:** The correspondence was reviewed by Wright.

**Adjournment:** It was moved by Shaffer and seconded by Wright to adjourn. Meeting was adjourned at 3:45 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, December 19, 2023 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer





Minutes December 19, 2023 6:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Shaffer with the "Pledge of Allegiance". Other board members present were Meyers Vice-Chairman, and Wright Secretary-Treasurer. Also present Wendy Senior, Office Secretary. Visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Wright to accept the minutes of the December 5, 2023 meeting as presented. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**Bills:** The board reviewed the bill list. It was moved by Shaffer and seconded by Meyers to pay the bills. Roll Call: Shaffer – yes; Meyers- yes; Wright – yes.

**Open Forum:** D. Zeglin requested to know if the township has a third auditor. The board stated yes. All auditor positions are filled by elected officials.

**Old Business:** It was moved by Meyers and seconded by Shaffer to make a \$2,500.00 donation to Northern EMS. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

It was moved by Wright and seconded by Meyers to adopt the 2024 fiscal budget. The real estate tax rate will remain at 10 mills. All other taxes will remain in effect. Roll Call: Shaffer-yes; Meyers-yes; Wright-yes.

**New Business:**

**Correspondence:** The correspondence was reviewed by Wright. The township received a letter from Greg Tuntsall owner of the Iron Horse Complex requesting a refund in the township sewer maintenance bill. He had a water leak at his building. This issue is not a township matter. See attached letter.

Joanne expressed her thanks to the township for the opportunity to serve the township as Paint Township Supervisor. The board thanked her for her years of service.

The Board wished everyone a Merry Christmas.

**Adjournment:** It was moved by Shaffer and seconded by Meyers to adjourn. Meeting was adjourned at 6:50 pm. Roll call: Shaffer-yes; Meyers-yes; Wright – yes.

Next Township meeting is scheduled for Tuesday, January 2, 2024 at 3:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer

