

Minutes: December 7, 2021 3:30 pm  
Paint Township 1741 Basin Drive Windber, PA 15963

The meeting was called to order by Chairman Zeglin at 3:30 pm who led in the "Pledge of Allegiance". Other board member present were Shaffer, Vice-Chairman; Wright, Secretary-Treasurer. Also present Wendy Senior, Office Secretary. The visitor list is attached.

**Minutes:** It was moved by Shaffer and seconded by Wright to accept the minutes of the November 16, 2021 meeting as presented. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

**Bills:** The bill list was reviewed by the board. It was moved by Zeglin and seconded by Shaffer to pay the bills as presented. Roll Call: Zeglin -yes; Shaffer - yes; Wright - yes.

**Old Business:** It is noted Chris Burkey with the Comp Shop will be maintaining the offsite backups for the township computer system. Burkey also will be tweaking the Townships shared network system.

**New Business:** It was moved by Wright and seconded by Shaffer to appoint Bonnie Fleegle to the board of auditors. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Wright and seconded by Zeglin to compensate the office staff to maintain the cleaning of the office complex due to cleaning personnel illness. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

It was moved by Wright and seconded by Zeglin to enter into executive session at 3:40 pm to discuss a personnel matter. The board returned to the meeting at 3:55 pm. It was moved by Shaffer and seconded by Wright to compensate the office staff for additional clerical duties due to the retirement of a full-time employees. Roll Call: Zeglin-yes; Shaffer-yes; Wright-yes.

**Purchase Orders:** None.

**Open Forum:** John Rugg held discussion and reviewed with board the deed dedication for the roads within Winchester Estates Development. Attorney Leventry and Attorney Stofko will be reviewing and preparing the ordinance for township ownership. The township will be speaking with Attorney Stofko.

**Correspondence:** The correspondence was reviewed by Wright. Senior gave an update on the Keystone Collection Group. The township office staff attended a seminar this date and met with the Keystone Collection Group representatives at the Conemaugh Township Municipal Building. The Somerset County Tax Collection Committee voted to enter into a collection agreement with the Keystone Collection Group. Replacing Capital Tax Collection. There will be IT work associated with the collection group that the office staff will be working on.

The Township would like to express their sincere sympathy to the family of Wilbert Bailey.

**Adjournment:** It was moved by Wright and seconded by Shaffer to adjourn. Meeting was adjourned at 4:20 pm. Roll call: Zeglin-yes; Shaffer - yes; Wright - yes.

Next Township meeting is scheduled for, Tuesday, December 21, 2021 at 6:30 pm. All township meetings are subject to cancellation and change.

Joanne C. Wright, Secretary-Treasurer