

MINUTES

January 5, 2015 6:30pm
Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 6:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Huff and Clark. Also present were Linda Taormina, Office Secretary, Wendy Senior, Office Secretary.

REORGANIZATION:

1. Motion by Clark and seconded by Huff to appoint Dave Blough as temporary chairman to conduct the organization of the Board for 2015. Nomination of Blough for Chairman by Joe Huff. Seconded by Clark. Roll Call: Blough – yes; Clark – yes; Huff – yes. Nomination of Clark for Secretary-Treasurer by Blough. Seconded by Huff. Roll Call: Blough – yes; Clark – yes; Huff – yes. Nomination of Huff for Vice-Chairman by Blough. Seconded by Clark. Roll Call: Blough – yes; Clark – yes; Huff – yes.
2. Motion by Huff and seconded by Clark to retain Dave Blough as Roadmaster. Roll Call: Blough – yes; Clark – yes; Huff – yes.
3. Motion by Clark and seconded by Huff to retain the following: All current employees will remain the same. Wages, compensation, and holidays are outlined in the union contracts. Wilbert Bailey will remain as the Emergency Management Coordinator and data technician. The animal control officer is Frank Meyers and the cleaning staff is Linda Manges. The legal counsel is Stofko Law Offices (Attorney Dennis Stofko) and the Township's engineering firm is The EADS Group. Mark Walker will remain as the codes enforcement officer and Brian Weaver as the sewer inspector. The Treasurer's bond will remain at \$100,000.00. First Commonwealth Bank, First National Bank, and 1st Summit Bank will remain as depositories of funds. Gary Madey will remain on the Vacancy Board. Regular meetings are scheduled on the first Tuesday of each month at 3:30pm and on the third Tuesday of each month at 6:30pm at 1741 Basin Drive. Special meetings will be advertised.
4. Motion by Blough and seconded by Huff to approve the Secretary-Treasurer as the delegate to the State annual convention.
5. Motion by Huff and seconded by Blough to approve the Secretary-Treasurer (Lew Clark) as the Chief Administrator of the nonuniform and Act 600 Pension Plans. Roll Call: Blough – yes; Clark – yes; Huff – yes.
6. Motion by Blough and seconded by Huff to approve the Secretary-Treasurer as the Right-to-Know officer. Roll Call: Blough – yes; Clark – yes; Huff – yes.
7. Motion by Clark and seconded by Blough to appoint Patrick Greer to the Planning Commission. Roll Call: Blough – yes; Clark – yes; Huff – yes.
8. It was noted that Linda Taormina will remain as the delegate and Lewis Clark as the alternate to the Somerset County Tax Collection Committee.

Minutes: It was moved by Clark and seconded by Blough to accept the minutes from the December 23, 2014 meeting as presented. Roll call: Blough - yes, Clark - yes, Huff - yes.

Bills: The bill list was read aloud by Taormina. Motion by Huff and seconded by Clark to pay the bills as presented. Roll call: Blough-yes, Clark-yes, Huff-yes.

Old Business: none at this time

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New Business:

1. Motion by Blough and seconded by Huff to accept the Township's Snow Removal Policy for 2015. The policy is available online at the Township's web site under Public Works. Roll Call: Blough – yes; Clark – yes; Huff – yes.
2. Motion by Clark and seconded by Huff to approve Resolution No. 2015-1; Act 600 Police Pension. It was noted that this must be done annually because the police officers are not asked at this time to make a payroll contribution to their pension plan. Roll Call: Blough – yes; Clark – yes; Huff – yes.
3. Motion by Clark and seconded by Blough to appoint and accept the certified sewage enforcement officers for 2015 and approve the sewage enforcement fee schedule for on lot sewage as presented by the EADS Group. Roll Call: Blough – yes; Clark – yes; Huff – yes.
4. Motion by Clark and seconded by Huff not to issue sewer connection permits in any subdivision development within Paint Township until all required infrastructure information has been received by the Township as required under the Subdivision and Planning rules and regulations (developers agreement). Question by George Kohler: what does this mean? Clark responded that at this time the Township is unable to locate the taps in one of the developments and until the documents are received by the Township, the township will not accept the tap in fee and issue the sewage permit. Roll Call: Blough-yes; Clark – yes; Huff – yes.
5. Motion by Clark and seconded by Blough for Paint Township to locate sewer taps upon request of residents who have paid the \$2,500.00 sewer tap connection fee within the Winchester Estates Subdivision Development and for all costs associated with locating the sewer taps for those residents to be passed onto the developer as advised by Attorney Stofko. Roll Call: Blough – yes; Clark – yes; Huff – yes.
6. Motion by Clark and seconded by Blough to eliminate the position of Sergeant from the Paint Township Police Department. This action was taken due to Christopher Swartz's resignation as Sergeant with the Paint Township Police Department effective January 5, 2015 as advised by Attorney Stofko. Roll Call: Blough – yes; Clark – yes; Huff – yes.
7. Motion by Blough and seconded by Huff to move \$55,831.63 from the 2015 police budget to category 439.00 Road Maintenance due to the change in the Police Department personnel. Roll Call: Blough – yes, Clark – yes, Huff – yes.
8. Motion by Huff and seconded by Clark to approve the following purchase order:
Police department: none
Township office: none
Sewer Department: none
Road Department: none
Emergency Management: #785 – Stager's Store, \$144.85, 2015 clothing allowance.
Roll Call: Blough – yes; Clark – yes; Huff – yes.
9. Noted by W. Senior that the State of PA has raised the bidding limit to \$19,400.00 for 2015. The bidding limit for 2014 was \$19,100.00.

Correspondence: None

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Open Forum: None

Comments: Lew Clark noted that the solicitor is in the process of getting the right-of-ways for the Horn Road sewer project through the Redevelopment Authority. The Township will absorb the solicitor cost. Dave Blough commented that the solicitor will need to be contacted to prepare the ordinance needed to take over the roads in the Ramblin Hills Development after the right-of-ways are completed for the sewer project.

Adjournment: Motion by Blough to adjourn, seconded by Huff. Roll call: Blough-yes, Huff-yes, Clark – yes. Meeting adjourned at 6:50pm. Next township meeting will be on January 20, 2015 at 3:30pm.

Lewis Clark II
Secretary-Treasurer

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January 20, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Clark and seconded by Huff to accept the Minutes from the January 5, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Blough to pay the bills as presented. Roll Call: Clark – yes; Huff – yes; Blough – yes.

Old Business:

1. Motion by Clark and seconded by Huff to approve BarnesSaly & Co. as the CPA firm for the Township. Roll Call: Blough – yes; Clark – yes; Huff – yes.

New Business:

1. Noted that all financial reports were given to the Supervisors from all Township accounts. From December 1 to December 31, 2014 in the General Fund check number 27843 through 27931 were used with no break in sequence of check numbers. In the Sewer Account check number 1127 through 1131 were used with no break in sequence of check numbers. Funds currently available from the loan from 1st Summit Bank stand at \$88,873.73; interest earned to December 31, 2014 is \$1,926.83; amount in Debt Service is \$52,195.22. It was noted that the biannual payment (\$38,960.62) to 1st Summit Bank on the \$350,000.00 loan was paid on December 29, 2014.
2. Motion by Clark and seconded by Blough to adopt Ordinance No. 2015-1 authorizing the participation of Paint Township in the PSATS Unemployment Compensation Group Trust pursuant to the Pennsylvania intergovernmental cooperation law. Roll Call: Blough – yes; Clark – yes; Huff – yes.
3. Motion by Huff and seconded by Clark to tentatively approve the John and Donna Venzon subdivision plan located at 665 Sugar Maple Drive pending approval by the Planning Commission when they have a quorum. Roll Call: Blough – yes; Clark – yes; Huff – yes.
4. Motion by Clark and seconded by Huff to approve the following purchase orders:
 - a. Road Dept: #790 – Centre Communications, Inc., radios, \$645.10.
 - b. Sewer Dept: #14 – Copies Plus, copies of maps and backup thumb drives, \$273.95
 - c. Township Office: #791 – Kenny's, vacuum cleaner, 369.99. #787 – Richland Plastics, PAID date stamp, \$54.99.
 - d. Police Dept: none
 - e. Emergency Mgmt: #789 – Trapuzzano's, uniform allowance.Roll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence:

1. Noted by Clark that petitions for public office will be available February 1. There are 3 offices in Paint Township for the ballot in 2015: Supervisor, Elected Auditor, and Constable.

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2. Clark gave an update concerning the police uniform crime reports. Discussion has been held with PA State Police officer, Sergeant Adamczyk, to match our reports with the state. There is also a meeting scheduled with the Somerset County district attorney's office to help determine the future of the Paint Township police department.
3. On Wednesday, January 28, 2015 at 1:30pm a NextDoor demo will be presented by Wilbert Bailey for anyone interested. Handouts are available for this program. Communication is the key for the betterment of a township as spread out as Paint Township.
4. No decisions will be made at this meeting concerning Winchester Estates until a meeting with the developer takes place.

Open Forum:

1. Sharon Pruchnic had the following questions:
 - a. what benefits had to be paid to Officer Swartz upon his resignation effective January 5, 2015? Three weeks vacation from 2015 were paid, unused vacation time from 2014 and his health care coverage has been paid to March 30, 2015 according to the union contract.
 - b. is the GPS still being considered for the police vehicles? Yes, the township is still looking to install this in the police vehicles.
 - c. Has Officer Porada used all of his compensatory time? Yes.
 - d. is Officer Porada working shifts? No, not at this time. Since he was off for 6 months and Officer Swartz has resigned daylight shifts for now will give Officer Porada a chance to catch up on the cases and complaints.
 - e. did court schedules have to be rearranged because Officer Porada was off for 6 months? Clark replied that no one was inconvenienced.
2. Paul Henger: stated that he has received calls from other residents that are upset that there are still households that have not connected to the sanitary sewer from the PennVest project. Those residents declined to attend a township meeting. Questioned when will all of this finally be resolved. Clark explained that liens could be placed against the property but that until the property is to be sold the Township will not see the lien repaid. A lien does not guarantee payment or compliance. There are currently liens against 2 properties for the tap in fees. Two property owners have put money down to a contractor and will be connected. Others will be dealt with diplomatically and with the least cost to the sewer account as possible so as to maintain a balance in that account for repairs. Mr. Beabes started his ditch for connection and needed to make some adjustments. He has been sent letters and has not yet responded. The supervisors will be making a personal visit to Mr. Beabes to see what can be done. Huff added that diplomacy has worked well to this point and many issues concerning connection have already been resolved.
3. John Rugg: wanted to know why the Supervisors have not been more aggressive in forcing residents to complete their connection to the sanitary sewer within the time frame set forth at the beginning of the project. In his situation with Winchester Estates he was not contacted from 2008 to August 2014 about the location of the sewer taps on the as-builts for the development. Now the supervisors are being aggressive with him but not with the people who have not yet connected with the sanitary sewer and have had years to do so. John further wanted to know what the supervisors required from him concerning Winchester Estates. The supervisors are requiring Brian Kelly's stamp of approval on the drawings that John Rugg submitted with the taps location. The supervisors are asking that after they meet with John Rugg and have their

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questions answered the drawings be submitted to Brian Kelly for him to sign off on the tap locations as the engineer for the development as Mr. Kelly has not yet seen the handwritten marks for the location of the sewer taps. Concerning the 5 lots that don't currently have road access, the sewer line has already been run and the Township would also like to know the location of those taps. Also, John will be given a developer's agreement for his signature. John was encouraged to have his attorney review the agreement.

4. Paul Henger: if one of those that haven't connected to the sanitary sewer has an issue (such as improper discharge) with their on-lot sewage system would this give the Township an edge in forcing connection to the sanitary sewer? Answer: Yes, it probably would.

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 4:37pm.
Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday February 3, 2015 at 3:30pm.

Lewis Clark II, Secretary/Treasurer

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February 3, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Clark and seconded by Huff to accept the Minutes from the January 20, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Blough to pay the bills as presented. Roll Call: Clark – yes; Huff – yes; Blough – yes.

Old Business:

1. It was noted that regarding the Winchester Estates Subdivision, Paint Township does not have a signed Developers Agreement. The Developers Agreement became part of the Paint Township Planning and Subdivision Regulations in April, 2008. Sewer Tap Connection Fees for the Winchester Estates Subdivision are \$2,500.00 to Paint Township and \$1,000.00 to Windber Borough including the monthly maintenance fees to both municipalities. Clark added that the Developers Agreement came about after Winchester Estates was established. The Township will share the contents of the Developers Agreement with anyone interested. The Township has met with John Rugg who has provided maps with the tap locations. The maps have been signed off on by Brian Kelly, the engineer for Winchester Estates. The Township is going to have Brian Weaver review the maps. There will possibly be one more meeting with John Rugg before the ban on accepting sewer tap fees and issuing building permits is lifted.
2. Clark commented that Wilbert Bailey held the NextDoor program on January 28 and it was very informative and provides the township residents an opportunity to share information community wide.
3. Clark commented on the subject of liens placed on properties for tap fees for the sewer project. He will gladly review the cost involved following the meeting.
4. Concerning the Horn Road sewer project, the right of ways have been completed by the solicitor for the Township for the Paint Township residents involved. The project will come up from Paint Borough to The Weaver Farm on Horn Road in Paint Township. This is a Redevelopment Authority driven project. The Authority picked this area because of the income guidelines that the Authority has to operate under. It was noted that the reason that Harvester Drive was not included in this particular project was state and federal income guidelines could not be met.
5. The 4th quarter, 2014 account balances (as of December 31, 2014) are as follows: \$193,567.88 – General Fund Money Market account; \$2,879.91 – General Fund Checking; \$15,640.58 in the State Fund; \$350,545.90 in the Sewer Account Money Market; \$180,919.90 – Debt Service money market account; and 1,119.05 – Debt Service Checking account. The Profit and Loss statement is available for review following the meeting.
6. Police reports: the Township now has a police report but a better understanding of how the report works is needed.
7. The meeting with the District Attorney's office will take place later in the month.

New Business:

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1. Motion by Clark and seconded by Huff to approve the following purchase orders:
 - a. Road Dept: #792 – Long's Outpost, \$46.58; #794 – shaft couplers, \$28.95; #795 – cotter pin set, \$23.31.
 - b. Sewer Dept: #15 – Long's Outpost, \$93.85; #16 – ESRI, Inc., maintenance for ArcGIS, \$400.00.
 - c. Township Office: #793 – Staples, \$451.10
 - d. Police Dept: #793 – Staples, \$36.98
 - e. Emergency Mgmt: #797 – Battery backup, \$16.99
- Roll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence:

1. an invitation was received from Windber Borough to consider the establishment of an Economic Development council for the area and asking area business owners to be members of that council.

Open Forum:

1. Paul Henger: a. would like to review the costs of placing liens against a property after the meeting. b. how are things proceeding concerning renting the police building? A delay because an inventory had to be readied for the District Attorney's office. The painter will be returning to finish. Considering a rent of \$8.00 to \$9.00 per square foot to be competitive. c. has the Township had a lot of replacement or repair to the grinder pumps? No, to date only one has needed repair. The Township does have parts at the building for the repairs if needed. d. will the pump station fencing be repaired after it was struck by a car? Yes. The vehicle involved slid on the ice and insurance will cover the repairs.
2. Jeff Shuster: gave some background on his acquisition of a lot in Winchester Estates. The lot (#57A) was subdivided from property owned by John Rugg in 2012 after the development been laid out and approved. Jeff purchased the lot after approval by the planning commission (May, 2012). His question is why did the planning commission approve this when there was no sewer tap for this lot? Jeff is now unable to sell this lot because there is no sewer tap. The sewer line stopped at the lot next to lot 57A (lot 25). A discussion followed with John Rugg offering information about a 15' easement for the sewer line and also an easement through the property that John owns so the sewer to lot 57A would be completely gravity fed. Conduits have already been run to that lot for the utilities (electric, gas and water). Jeff and John will meet and then meet with the Supervisors to resolve the problem.

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 4:15pm.
Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, February 17, 2015 at 6:30pm.

Lewis Clark II, Secretary/Treasurer

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Chairman Blough called the meeting to order at 6:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Clark and seconded by Blough to accept the Minutes from the February 3, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Huff and seconded by Clark to pay the bills as presented. Question by Paul Henger as to why the Township had a Mastercard. Supervisor Blough answered that the Mastercard was used for internet purchases when a better price was found and at stores where the Township was not interested in opening an account. The current bill covers several previously approved purchase orders. Roll Call: Clark – yes; Huff – yes; Blough – yes.

Old Business:

1. No old business at this time.

New Business:

1. Noted that all financial reports were given to the Supervisors from all Township accounts. From January 1 to January 31, 2015 in the General Fund check numbers 27932 through 27997 were used with no break in sequence of check numbers. In the Sewer Account check number 1132 through 1140 were used with no break in sequence of check numbers. Funds currently available from the loan from 1st Summit Bank stand at \$88,873.73; interest earned to January 31, 2015 is \$2,007.84; amount in Debt Service is \$86,580.39.
2. Motion by Huff and seconded by Blough to approve the John Fluder adjoining land merger. This land merger was approved by the Planning Commission at their meeting on February 11, 2015. Roll Call: Blough – yes; Clark – yes; Huff – yes.
3. Motion by Blough and seconded by Huff to approve the following purchase orders:
 - a. Road Dept: none
 - b. Sewer Dept: none
 - c. Township Office: #800 – Staples, \$33.48
 - d. Police Dept: none
 - e. Emergency Mgmt: #799 – PA State Police, background checksRoll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence: The following required no action by the Board.

1. Noted by Clark that Wilbert Bailey will be placing the NextDoor information on the main page of the Township's website.
2. Clark gave an update concerning the Horn Road sewer project under the Somerset County Redevelopment Authority. The right-of-ways have been completed by the Township's solicitor and need to come back as soon as possible from the residents. The Township is considering advertising a meeting for this project in order that the Redevelopment Authority can answer any questions and provide information. Concerning this project, Clark stated that he misinformed those at the previous Township meeting. The sewer line will end at the end of Weaver's

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driveway at the farm on the church side. The line will not go back the driveway. Also, the church cannot add on until it gets rid of its on lot septic system because that system cannot handle anything more.

3. Police reports: the police reports have been corrected and the reports that Heather produces for the Township are correct. Discussion followed.
4. The loan through 1st Summit Bank has been held up by the new truck. Supervisor Blough stated that the hoist on the new truck is incorrect. The hoist is not the one on the specs for the bid for the truck. Currently the truck is in Cresson and Blough will be going to check on it.
5. The Iron Horse Sports Complex development is on track and it looks like it will be able to open on time.

Open Forum:

1. Paul Henger had the following questions: a. sewer update. Supervisor Clark responded that meetings have been held with those not yet connected and positive progress has been made. b. is the bill for Mark Walker paid out of the General Fund from the funds that come in from building permits? Answer: yes. c. asked if the Township was receiving the franchise fees from Comcast as stated on his monthly bill and is this deposited in the General Fund? Answer: yes, the Township receives a check and a report from Comcast every quarter and it is deposited in the General Fund.

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 7:10pm.

Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, March 3, 2015 at 3:30pm.

Lewis Clark II, Secretary/Treasurer

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March 3, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Clark and seconded by Huff to accept the Minutes from the February 17, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Blough to pay the bills as presented. Roll Call: Clark – yes; Huff – yes; Blough – yes. Question from Paul Henger concerning the payments made to Glick Fire Equipment for the Scalp Level – Paint Fire Co and McQuaide for the Windber Fire Co. This money is budgeted each year for the fire companies and has restrictions on what the money can be used for. The bills must be presented to the township for payment directly to the vendor.

Police Report: Moved by Clark and seconded by Huff to accept the police report as submitted for February, 2015. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Old Business:

1. Discussion concerning the Winchester Estates Subdivision. It was noted that Jeffrey Shuster, the owner of Lot 57A has not yet updated the Supervisors as to the outcome of his (Mr. Shuster) meeting with developer John Rugg. The location of the tap for lot 57A will be determined by the outcome of the meeting between Jeffrey Shuster and John Rugg. The installation of the sanitary sewer for Lots 57 and 57A must be addressed satisfactorily before the ban on building permits and sanitary connection permits is lifted.

New Business:

1. Update: the Somerset County Redevelopment Authority has now taken over the responsibility in obtaining the right-of-ways for the sewer project on Horn Road. To the best of the Supervisor's knowledge all 14 right-of-ways have been submitted. There will not be a public meeting for the project. The Authority has been talking to the home owners on an individual basis to answer all questions. The system will not have any grinder pumps; it will be all gravity flow.
2. Motion by Huff and seconded by Blough to appoint Clark as the Police Commissioner for the Paint Township Police Department. During the meeting with the District Attorney, she suggested that one of the Supervisors be named the commissioner for the department since there is no police chief employed. The position will be similar to that of a mayor for a borough in regards to the police department. Motion passed.
3. Motion by Clark and seconded by Blough to adopt Ordinance 2015-2 repealing Section 6.04 (killed in service) of the Paint Township Uniform Pension Plan. The killed in service insurance policy is now provided by the Commonwealth of Pennsylvania. Roll Call: Blough – yes; Clark – yes; Huff – yes.
4. Motion by Huff and seconded by Blough to accept the offer of Eric Herm to purchase property at a private sale as received from the Somerset County Tax Claim

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Bureau in the amount of \$564.50. The current owner is Tom Swift. The acreage was double assessed with part of the J. Whalley Trust. Roll Call: Blough – yes; Clark – yes; Huff – yes. Discussion followed.

5. Motion by Blough and seconded by Huff to accept the offer from Jeremy Weaver to purchase property at a private sale as received from the Somerset County Tax Claim Bureau in the amount of \$297.00. The current owner being Daniel and Lisa Russell, Hooversville. Discussion followed.
6. The board offered clarification on the ownership and maintenance of the E-1 grinder pumps as advised by Attorney Stofko according to Article XVI, sections 1414 and 1415 of the Paint Township Sewer Rules and Regulations.
7. Motion by Blough and seconded by Clark to approve the following purchase orders:
 - a. Road Dept: #804 – short finder, \$35.35.
 - b. Sewer Dept: #17 – battery packs(2), \$33.24.
 - c. Township Office: #803 – wall plates, \$19.94; #802 – right angle connector adapter, \$3.90; #801 – Lowe's, \$28.92; #806 – PSATS webinar, \$30.00; #807 – printer parts, \$9.98.
 - d. Police Dept: #805 – Zimmerman's, service for the Durango, \$77.00.
 - e. Emergency Mgmt: noneRoll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence:

1. The Township received a letter from the EADS Group concerning the close out of the PennVest Project. Everything has been completed except the final walk through inspection. The Township and The EADS Group are waiting for DEP to schedule this.

Open Forum:

1. Paul Henger: a. requested an update on the sewer tap-ins and expressed the opinion that enough time has passed and that liens should be placed against those not completed.
2. Joanie Wright: inquired if there is a county drug task force and does Paint Township participate in this? Answer: there is a Somerset County Drug Task Force and the Paint Township Police Department will share whatever information is received concerning this problem with the district attorney's office to promote drug arrests.

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 4:19pm.
Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, March 17, 2015 at 6:30pm.

Lewis Clark II, Secretary/Treasurer

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Chairman Blough called the meeting to order at 6:30pm and led the board in the "Pledge of Allegiance". Other board members present were Clark and Huff. Also present, Wendy Senior, Office Secretary. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Blough to accept the minutes of the March 3, 2015 meeting as presented. Roll Call: Blough – yes; Huff – yes; Clark – yes.

Bill List: The bill list was read by Senior. Motion by Clark and seconded by Blough to pay the bills. Roy Shaffer questioned the bills for Suburban Propane and Shaffer Oil Co. Blough explained that the Suburban Propane bill is for heating oil and the Shaffer Oil Co. bill is for diesel fuel for the township road department. Roll Call: Blough – yes; Huff – yes; Clark -yes.

Old Business: Clark stated that discussion continues regarding the Winchester Estates subdivision plan, especially for lots #57 and #57A.

New Business:

It is noted that the financial statements from all Township accounts have been given to the Supervisors. Note: that from February 1, to February 28, 2015, check #27998 through #28059 in the General Fund were used with no break in the sequence of check numbers. Note: that from February 1, to February 28, 2015 check #1141 through #1145 in the Sewer Account were used with no break in the sequence of check numbers. The balance of the loan proceeds (held in the debt service account) as of February 28, 2015 are \$88,873.73. The balance available for use in the debt service account as of February 28, 2015 is \$81,015.25. Interest earned from January 2013 to February 28, 2015 is \$2,076.97. The interest that has been earned in the debt service account to date has been earned on the total account, (loan proceeds \$88,873.73 and the current balance of \$81,015.25). There were no questions regarding the financial reports.

It was moved by Clark and seconded by Blough to adjust the hospitalization reimbursement rate for the years 2015 and 2016 for Officer Porada. The current rate of reimbursement is \$314.51 it will be adjusted to \$267.65 effective April 1, 2015. Roll call: Blough - yes; Huff - yes; Clark - yes. See attached calculation breakdown for the adjusted reimbursement rate and Article 16, Medical Insurance, Section 3 from the Union Contract between the Teamsters Local Union #110 and Paint Township. The board held discussion with the audience regarding the above motion.

It is noted that the township will be contracting with Patty Lee to make a "For Rent" sign advertising the police office complex.

A letter of support will be sent to the Windber Municipal Authority supporting their efforts to secure a \$110,000.00 grant through DCNR for the replacement of the pool liner and cover at the Windber Recreation Park. S. Pruchnic asked if any township funds would be involved with the grant application process. The board stated no.

It was moved by Clark and seconded by Huff to approve and accept the terms of the loans presented by 1st Summit Bank. Roll call: Blough - yes; Huff - yes; Clark - yes. See attached bank terms regarding the loans for the purchase of a 2015 International truck and the consolidation of the two township mortgages. The board held discussion with the audience regarding the terms, conditions and payment schedule of the loans.

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Paint Township 1741 Basin Drive Windber, PA 15963

It was moved by Huff and seconded by Clark to approve purchase orders #808, #809, #811, #812, #813, #814 as listed on the agenda. Roll call: Blough - yes; Huff - yes, Clark - yes.

Correspondence: Blough updated the audience on the correspondence available for review. The minutes from the Paint Township Planning Commission meeting held on March 11, 2015 can be reviewed and will be available on line and the minutes of the Windber Area Authority for January and February 2015 are available. Blough will be speaking with the company who is hauling logs out over Statler Road. Statler Road must be bonded. The township received notice from PennDOT dated February 27, 2015 that work will begin on the bridge located on Rt. 601 in Seanor. Clark gave an update on the Somerset County Redevelopment Authority Horn Road sewer project. There remains one R.O.W. to be obtained for (Paul Mock). The project has a startup date of July 2015.

Open Forum: Clark gave an update that Joe Cominsky has paid his bill on March 2, 2015 in the amount of \$317.00 for damages that occurred when Cominsky was excavating on his property. Cominsky did not place a PA One Call. The electric cable for the grinder pump service was damaged. Cominsky indicated that he will have his inside sewer connection made within the next three weeks. This information is relative to the PennVEST sewer project.

Sharon Pruchnic held discussion with the board regarding the monthly police reports that are submitted. She does not understand how they are generated and why the activity does not add up on the report. Clark explained how the report is generated. Discussion continued by Pruchnic on the amount of criminal activity within the township and the location of the township cruiser being in and out of the township. Pruchnic commented on the presence of the PA State Police in the township. Clark stated that the township has good communications with The PA State Police.

E. Blackburn held discussion with the board regarding the status of the installation of natural gas to the Pomory Corner neighborhood. Huff stated that he placed a call today to the gas company to receive an update and did not receive a return phone call. Clark stated that he understood that the gas company did not receive a positive response to their survey. The board held discussion with the audience on the Iron Horse Development located at Verla Drive. Discussion surrounded the potential growth and business opportunities that could be generated to the surrounding communities due to the Iron Horse project. Clark stated that this will be a continued work in progress. This type of business project is new, not only to the township but the residents as well.

Adjournment: Motion by Blough and seconded by Clark to adjourn. Meeting adjourned at 7:00 pm. Roll call: Blough – yes, Huff – yes, Clark - yes.

Next Township meeting is scheduled for April 7, 2015 at 3:30pm.

Lewis Clark II, Secretary/Treasurer

MINUTES

April 7, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Clark and seconded by Huff to accept the Minutes from the March 17, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Blough and seconded by Clark to pay the bills as presented. Roll Call: Clark – yes; Huff – yes; Blough – yes.

Police Report: Moved by Clark and seconded by Huff to accept the police report as submitted for March, 2015. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Old Business:

1. The hospitalization reimbursement for Officer Porada will stay at the original amount due to the last sentence in Article 16; Section 3 of the uniform contract with the Teamsters.” The Memorandum of Understanding executed by the parties under the prior contract shall continue in effect under this Agreement.”

New Business:

1. Spring Clean-up: Yonish Disposal has been contacted. When The Township receives the information from Yonish Disposal the supervisors can decide the date and the cost for spring clean-up.
2. It was noted that the Somerset County Convention will be held on Thursday, May 7, 2015.
3. It was noted that Paint Township will default to Penelec in order to be in compliance with the PUC. This means the the Township will revert to Penelec for their electric billing from First Enery. If the township does not sign up with anyone for the billing then it automatically defaults back to Penelec. The rate is as competitive with Penelec over the long run as it is with any of the other service companies.
4. Motion by Clark and seconded by Blough to reappoint Brian Ott as the Township's representative to the Windber Area Authority. Roll Call: Blough – yes; Clark – yes; Huff – yes.
5. Motion by Blough and seconded by Huff to change the Township meeting scheduled for Tuesday, May 19, 2015 to Wednesday, May 20, 2015 due to the PA primary election scheduled for Tuesday. Roll Call: Blough – yes; Clark – yes; Huff – yes.
6. Motion by Blough and seconded by Huff to approve the following purchase orders:
 - a. Road Dept: #810 – Centre Communications, antenna adapter, \$4.95
 - b. Sewer Dept: none
 - c. Township Office: #816 – Patty Lee Signs
 - d. Police Dept: #817 – Taser International, taser batteries, 133.66
 - e. Emergency Mgmt: #815 – American Eagle, clothing allowance, 138.00Roll Call: Blough -yes; Clark – yes; Huff – yes.

MINUTES

April 7, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Correspondence:

1. The Township will be sending letters to those that have not completed connection to the sanitary sewer; both residential and commercial customers involved in the PennVest project.
2. All of the right of ways for the Horn Road sewer project through the Redevelopment Authority have been returned. One was signed in the wrong place but this will be corrected. The Redevelopment Authority will be contacted that the right of ways are completed.
3. The 1st quarter 2015 report will be completed and anyone interested will be able to view it.
4. The logger currently working on Statler Road does have a bond for the road.

Open Forum:

1. Jeff Shuster: reviewed his sewer tap problem with his lot in Winchester Estates. He lost a buyer for the lot in September and now has another buyer interested. He would like to resolve the problem so that he doesn't lose this buyer. The Township has a document outlining what needs to be done to be in compliance. A copy of this will be given to Mr. Shuster and Mr. John Rugg after the meeting. Supervisor Clark stated that the Township is not taking liability for this problem. Clark also requested to see a copy of the sales agreement from when Mr. Shuster bought the lot from Mr. Rugg. It was also stated that a meeting within a meeting would not be entertained.
2. David Delasko: reported that a road in the Green Run Development needs major repair. Supervisor Blough responded that he is aware of the problem and that road will be discussed with the representative from PennDot when they work up the summer road project. Discussion followed on what repairs the road will need and sweeping the roads of the anti-skid used during the past winter.
3. John Rugg: presented the drawings of the sewer taps in Winchester Estates. The drawings have been signed off on by Brian Kelly, the engineer for Mr. Rugg.

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 4:19pm.

Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, April 21, 2015 at 6:30pm.

Lewis Clark II, Secretary/Treasurer

MINUTES

April 21, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 6:30pm and led the board in the “Pledge of Allegiance”. Other board member present was Huff. Supervisor Clark attended a meeting in Windber Borough at the invitation of a proposed economic development council for the area. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Blough to accept the Minutes from the April 7, 2015 meeting as presented. Roll Call: Blough – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Blough and seconded by Huff to pay the bills as presented. Roll Call: Huff – yes; Blough – yes.

Old Business:

1. Motion by Huff and seconded by Blough to approve Spring Cleanup for Paint Township to be held May 29-30, 2015 at the cost of \$45.00 per permit. Spring Cleanup will be advertised in the newspapers. Roll Call: Blough – yes; Huff – yes.

New Business:

1. Noted that all financial reports were given to the Supervisors from all Township accounts. From March 1 to March 31, 2015 in the General Fund check numbers 28060 through 28136 were used with no break in sequence of check numbers. In the Sewer Account check number 1146 through 1149 were used with no break in sequence of check numbers. Funds currently available from the loan from 1st Summit Bank stand at \$88,873.73; interest earned to March 31, 2015 is \$2,150.09; amount in Debt Service is \$99,693.81.
2. Motion by Huff and seconded by Blough to approve the Anna Weaver subdivision and land merger to the adjoining property owner This land merger was approved by the Planning Commission at their meeting on April 8, 2015. Roll Call: Blough – yes; Huff – yes.
3. Motion by Blough and seconded by Huff to approve the following purchase orders:
 - a. Road Dept: none
 - b. Sewer Dept: none
 - c. Township Office: none
 - d. Police Dept: #820 – Trapuzzano's, clothing allowance; #821 – BriKar of PA, Inc., range qualifying for Officer Porada, \$183.50
 - e. Emergency Mgmt: #818 – American Eagle, shirts and hats for Emergency Management volunteers; #819 – Staples, supplies for Emergency Management volunteers.Roll Call: Blough -yes; Huff – yes.

Correspondence: The following required no action by the Board.

1. Noted that the Somerset County Redevelopment Authority has advertised the Horn Road sewer project for bids. The right of ways are completed.
2. Noted that the Township has sent letters to those who have not completed the connection to the sanitary sewer from the PennVest project. Three letters have been sent concerning the inside

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April 21, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

work that has not been completed and inspected and nine letters were sent concerning the oil/water separators that are to be installed.

Open Forum:

1. Ed Blackburn: discussed the agreement between the Township and Brian Weaver as the sewer officer for the sanitary sewer system. Discussion followed.
2. John Rugg questioned the status of the gas line extension. Supervisor Huff responded that there was not enough response from residents. Discussion followed.

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 6:57pm.

Roll call: Blough – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, May 5, 2015 at 3:30pm.

Lewis Clark II, Secretary/Treasurer

MINUTES

May 5, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Blough and seconded by Huff to accept the Minutes from the April 21, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Blough to pay the bills as presented. Roll Call: Clark – yes; Huff – yes; Blough – yes.

Police Report: Moved by Blough and seconded by Clark to accept the police report as submitted for April, 2015. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Old Business:

1. Clark: The Township Has received the new truck with the plow. The down payment and the loan from 1st Summit Bank paid for the truck. The first payment on the truck loan is due May 15,2015. Blough added that the Township decided to keep the original payment schedule for the truck so it would be paid off on schedule. Note that the truck was received through PA Costars: International cab and chassis from Tri County Motors, vendor # 9161; PA Costars contract #025-015. The truck was outfitted by Walsh Equipment, vendor # 146096; PA Costars contract # 025-021.
2. Clark: the current mortgages for the two buildings will be combined and 1st Summit Bank has the interest rate for the consolidation loan set at 3.15%. This will take 2 years off the payments and the interest rate is much lower. The sewer account will be moved to 1st Summit Bank. The Township is currently looking at the feasibility of paying off the \$350,000.00 loan later this year. Sharon Pruchnic asked if the millage rate would be lowered for 2016 if that loan could be paid off this year? Clark answered that the three supervisors would have to study the past history of expense and income and then the three of them would have to decide which way the Township would proceed in 2016.

New Business:

1. Noted that the Township will be sending a letter to the Somerset County Commissioners concerning the county recording land transactions (subdivisions and land mergers) that need the Paint Township Planning Commission and Board of Supervisors approval. The Somerset Recorder of Deeds will be copied on the letter. Supervisor Huff stated that not all Townships have Planning Commissions. Paint Township's Planning Commission is comprised of members from the community who are familiar with the community. All subdivisions and land mergers must first be approved before they can be recorded. The Planning Commission looks at traffic patterns, making sure there is access to the property(not landlocked), etc. The growth of Paint Township is dependent on careful planning.
2. Motion by Huff and seconded by Clark to approve the following purchase orders:
 - a. Road Dept: none
 - b. Sewer Dept: none

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May 5, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

- c. Township Office: #822 – US Postal Service, stamped envelopes, #582.20
 - d. Police Dept: none
 - e. Emergency Mgmt: #823– Zimmerman's, service for the Tahoe; #824 – Harbor Freight, trailer hitch adapter, \$10.59.
- Roll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence: No action by the Board was required for any of the following.

1. The Horn Road sewer project under the Somerset County Redevelopment Authority has advertised for bids on the project. Those bids will be opened in Somerset on May 12, 2015. A copy of the plans for that project are here at the Township building. There will be no grinder pumps in this project – all gravity flow. The tap fee will be collected. The possible start date is July 1, 2015 and the projected end date is October 30, 2015. The criteria for this project will be the same as the PennVest project. This project will have to follow the sewer regulations already adopted by Paint Township.
2. The contractor has been contacted to fix the fence at the pump station on Camp Drive.
3. The Township met with the Windber Fire Company on April 30, 2015. The fire company is concerned with their ISO rating. They had a questionnaire to be filled out. The supervisors answered what they could and will ask Mark Walker to assist in completing the questionnaire. The Township requested a letter from the fire company stating their request that Paint Township adjust the allocations to the fire companies based on calls. Northern EMS is also looking to establish a satellite station in the Central City area in order to reduce response time.
4. Some headway has been made with those not completely tapped in or final inspected for the sanitary sewer.
5. A letter was sent to tear down a house. Mark Walker has issued the demolition permit and is working with the owner.
6. The new radios from Somerset County's new radio system have been installed in the police vehicles.
7. Reminder that Spring Cleanup is May 29 and the office will start selling the tags on May 11th at a cost of \$45.00.
8. Supervisor Clark attended the first meeting of the proposed Economic Development Council in Windber Borough on April 21, 2015. There were approximately 45 letters sent out to local officials and business owners. Several ideas were put forth for discussion. There are plans for additional meetings.
9. The water tanks on Dark Shade Drive will be replaced by the Windber Area Authority. The building permit has not yet been issued.
10. The estimate for the police building repair is approximately \$2000.00 for a temporary repair and possibly \$10,000.00 to \$12,000.00 for a permanent fix. This does not have to be bid out unless the cost is going to be over the state max of \$19,400.00.
11. The 1st quarter report for the Township is ready if anyone wants to review it.
12. The signs are up for leasing the police building.
13. Note that the Township met with First Commonwealth Bank concerning the Act 600 (uniform) Pension Plan. The plan is currently invested in moderate stocks and doing well and has seen approximately a 9% growth. The paperwork was signed to keep the moderate stock investments. The Township received the state audit reports (3 year) for both pension plans. Both

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May 5, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

plans had clean and favorable audits.

14. Reminder that the meeting for May 19, 2015 has been changed to May 20, 2015 due to the primary election day. This has been advertised in the newspaper.

Open Forum:

1. Paul Henger expressed the following opinions:
 - a. It is time to place liens against anyone that has not completed connection to the sanitary sewer from the PennVest project.
 - b. verified that the police contract has approximately a year and a half to go. Felt the Township should have gone to state police for full time coverage.
 - c. feels that the fire companies will someday have to merge.
 - d. commented that years ago Windber Borough had wanted to annex Horn Road and Baumgardner Heights. If any consolidation comes about in the future, Paint Township must have equal votes and representation.

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 4:50pm.
Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Wednesday, May 20, 2015 at 6:30pm.

Lewis Clark II, Secretary/Treasurer

MINUTES

May 20, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 6:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Clark to accept the Minutes from the May 5, 2015 meeting with the following correction to Item #2 under Old Business: Replace “This will take two years off the payments” with “ This will reduce the loan payment by two years.” Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Blough to pay the bills as presented. Roll Call: Huff – yes; Blough – yes.

Executive Session: The Board entered Executive Session at 6:33pm and returned at 6:35pm. The session was held for a personnel issue.

Old Business:

1. Noted that all financial reports were given to the Supervisors from all Township accounts. From April 1 to April 30, 2015 in the General Fund check numbers 28137 through 28207 were used with no break in sequence of check numbers. In the Sewer Account check number 1150 through 1153 were used with no break in sequence of check numbers. The balance of the loan proceeds at 1st Summit Bank (held in the debt service account) as of April 30, 2015 is \$88,873.73. Total interest earned from January 1, 2013 to April 30, 2015 is \$2,244.73. The balance in the Debt Service Account as of April 30, 2015 is \$124,805.90.
2. Motion by Clark and seconded by Huff to accept Ordinance No. 2015-3: An ordinance refinancing and consolidating the indebtedness of the Township of Paint, Somerset County, Pennsylvania, by the issue of a General Obligation Note in the amount of Five hundred seventy thousand dollars (\$570,000.00) for sundry purposes; fixing the form, number, date, interest, and maturity thereof; making a covenant for the payment of the debt service on the note; providing for the filing of the required document; providing for the appointment of a sinking fund depository for the note; and authorizing execution, sale and delivery thereof. Clark: This consolidation loan will reduce the loan payment by two years and at the better interest rate will reduce the monthly payment by 40 to 50 dollars. Roll Call: Blough – yes; Clark – yes; Huff – yes.

New Business:

1. Motion by Huff and seconded by Blough to approve the Myron Shaffer Estate land subdivision to Mark Shaffer. Planning Commission Approval was given on May 13, 2015. Roll Call: Blough – yes; Clark – yes; Huff – yes.
2. Motion by Clark and seconded by Huff to pay off the balance (\$251,114.25) of the \$350,000.00 loan at 1st Summit Bank using the \$88,873.73 unused loan proceeds held in the debt service account and \$162,240.42 from the General Fund. Comment by Clark that this will reduce the the need for the amount required in the Debt Service Account by \$77,921.24. This is the amount needed currently to make the biannual payments on the \$350,000.00 loan. Roll Call: Blough – yes; Clark – yes;

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May 20, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Huff – yes.

3. Motion by Blough and seconded by Huff to approve the following purchase orders:
 - a. Road Dept: #825 – Napa Supply, \$8.01; #827 – Center Communications, (programming of the new radios); #828 ODB Company, sprocket, \$49.00.
 - b. Sewer Dept: none
 - c. Township Office: #826 – Staples, office supplies, \$284.55.
 - d. Police Dept: none
 - e. Emergency Mgmt: none
- Roll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence: The following required no action by the Board.

1. Clark gave an update on the following:

The Township is working with one of the homeowners currently not connected to the sanitary sewer from the PennVest project. The homeowners are currently in the midst of a divorce and there is a possibility that the line is off the easement. Huff explained that the original easements were taken from the tax maps from the county. This line was redrawn after a complaint was received and there is still the possibility that the line is off the easement. The solution the Township is looking for is to have it surveyed if both parties agree and have an easement granted to the Township for repairs. A lien for the tap fee will be handled through the solicitor. A property on Graham Avenue has been final inspected and another on Dark Shade drive is progressing towards the inside completion in the basement.

There is an elevation issue with a property on Verla Drive. Brian Weaver has been called to look into this.

2. The Township is looking at a Policy and Procedure Manual for the Township.
3. At this time, only 19 have bought permits for the Spring Clean Up.
4. Police Building: the painting has been completed and the township is waiting on the written estimate for the roof repair. There have been no calls concerning the leasing of the building.
5. The contractor has been notified to fix the pump station fencing.

Open Forum:

1. Paul Henger: asked if the roads in the developments had to meet certain specifications before the Township could take them over as Township owned roads? Answer – yes. Asked if the Township lost the property tax on the iron City property when Goodwill (a non-profit) bought the property? Answer – yes. Asked if the former Thiele property was still on the tax rolls? Answer – yes.
2. Rodney Weaver stated his opinion that the state police are not doing the job for Paint Township and the Township needs to work toward a full time local police force. Mr. Weaver has not had satisfaction from the state police concerning stolen timber. He stated the state police have not followed through even though he gave them information that could have led to an arrest.

Adjournment: Motion by Clark and seconded by Blough to adjourn. Meeting adjourned at 7:14pm.

Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, June 2, 2015 at 3:30pm.

Lewis Clark II, Secretary/Treasurer

MINUTES

June 2, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Blough and seconded by Huff to accept the Minutes from the May 20, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Blough to pay the bills as presented. Roll Call: Clark – yes; Huff – yes; Blough – yes.

Police Report: Moved by Huff and seconded by Clark to accept the police report as submitted for May, 2015. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Old Business:

1. Motion by Clark and seconded by Huff to survey the property in the area of 3715 Berry Drive/Graham Avenue for the purpose of verifying the Township's right of way for the sanitary sewer easement. Clark: the property at 3715 Berry drive has not yet connected to the sanitary sewer and having the property surveyed will answer the lingering questions as to whether or not the line is off the easement in possibly 2 places when it was installed. For future repairs to the sewer line it will be necessary for the Township to have a right of way. There is a lien against the property for the tap fee. Roll call: Blough – yes; Clark – yes; Huff – yes.
2. Motion by Clark and seconded by Huff to lift the restriction on issuing building permits within the Winchester Estates subdivision. Clark: The Township is going to lift the restriction on the building permits but if John Rugg could stay after the meeting there are a couple of questions the Township needs answered. a. the restriction was placed until the Township received the mapped location of the sewer taps in the subdivision. Those maps have been received. b. there is a gentleman that would like to build in the subdivision if everything is in compliance.
3. Motion by Blough and seconded by Huff to have a meeting with Jeff Haynal, the Township engineer, to discuss and update the Township MS4 (Municipal Separate Storm Sewer System) annual report. The date for the meeting will be set after the approval at today's meeting. Motion passed.
4. Noted that the general obligation loan acquired in January, 2013 through 1st Summit Bank in the amount of \$350,000.00 was paid in full on May 28, 2015. Comment by John Rugg that the Township is to be commended for paying the loan off early. Would this mean a reduction in the tax millage rate? Clark: the Township can't commit to a decrease in the tax rate at this time. Paying off the loan was the first step in a series of steps that have to be taken. The next step is to combine the mortgage payments and then look at the financial picture for the township and the budget for 2016. The 2016 budget will not be ready until November.

New Business:

1. Noted that the Township will be contacting George Spinelli, District 9 unicipal Service representative, to set up the 2015 road project in order to get the bidding done in the next few weeks.
2. Motion by Clark and seconded by Blough to approve the following purchase orders:

MINUTES

June 2, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

- a. Road Dept: #830 – Walsh Equipment, \$142.38; #31 – Centre Communications, DC-DC converter for the radios, \$134.00
 - b. Sewer Dept: #18 – L/B Water Service Co., \$85.00
 - c. Township Office: none
 - d. Police Dept: #829 – The Comp Shop, printer cartridges, \$157.90
 - e. Emergency Mgmt: #832 – Patty Lee Signs
- Roll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence: No action by the Board was required for any of the following.

1. The paperwork is available to review concerning the balances on the 2 mortgages that will be combined into one loan at 1st Summit Bank.
2. There is still an issue with Mr. Jeff Shuster and Winchester Estates subdivision. The Township would like to have a discussion with all parties involved to find a resolution.
3. The Somerset County Redevelopment Authority awarded the contract for the sewer project on Horn Road to D&M contracting with a bid of \$325,947.00. Expected start date is July 1, 2015 and expected finish date is October 31, 2015. There will be an informative meeting here for the responsibilities for each entity involved and the Township is looking at its ordinance to see if it needs adjusted. Mr. Gary Chalk from the Redevelopment Authority is the contact person for this project and he can be reached at 814-443-2780.
4. Spring Cleanup: 39 permits were sold. The final cost will be shared after the Township receives the bill from Yonish Disposal.
5. PennVest update: the height issue at Zimmerman's has been resolved by the Township's sewer officer, Brian Weaver. Supervisor Clark will visit Mr. Beabes as there are 2 issues with construction. Supervisor Clark has visited Mr. Cominsky twice concerning his inside work. The survey will go forward on the Beri property.

Open Forum:

1. none

Adjournment: Motion by Blough and seconded by Huff to adjourn. Meeting adjourned at 3:55pm.
Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, June 16, 2015 at 6:30pm.

Lewis Clark II, Secretary/Treasurer

MINUTES

June 16, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 6:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Clark and seconded by Huff to accept the Minutes from the June 2, 2015 meeting. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Huff to pay the bills as presented. Roll Call: Huff – yes; Blough – yes.

Old Business:

1. Noted that all financial reports were given to the Supervisors from all Township accounts. From May 1 to May 31, 2015 in the General Fund check numbers 28208 through 28266 were used with no break in sequence of check numbers. In the Sewer Account check number 1154 through 1157 were used with no break in sequence of check numbers.
2. The following required no action by the Board:
On June 18, 2015 at 2:00pm there will be a meeting with the contractor that was awarded the bid for the Horn Road sewer project through the Somerset Redevelopment Authority. This meeting will be to clarify all requirements before breaking ground.
The pump station fence has been repaired.
The Township has received an estimate for the roof repair of the police building – the rubber roof needs to go further on the roof to prevent the leak.
The paperwork for the merging of the two mortgage payments into one loan with 1st Summit Bank is being readied for final approval in Harrisburg.
The Township is working on getting a generator for the Township building. Supervisor Clark obtained the line diagrams from Penelec and will review this with Will Bailey.

New Business:

1. Motion by Clark and seconded by Blough to approve Ordinance No. 2015-4, an ordinance Paint Township, Somerset County, Commonwealth of Pennsylvania, electing to amend its Municipal Pension Plan administered by the Pennsylvania Municipal Retirement System pursuant to Article IV of the Pennsylvania Municipal Retirement Law; agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as applicable to member municipalities. Roll Call: Blough – yes; Clark – yes; Huff – yes.
2. There were no purchase orders from any department presented for approval.
3. Motion by Huff and seconded by Clark to approve the Change Order for Legal Services Agreement for the PennVest project. At the beginning of the project the solicitor had to estimate the cost of legal services for the project. This change order finalizes the actual legal costs for the project. Roll Call: Blough – yes; Clark – yes; Huff – yes.
4. Motion by Huff and seconded Clark to forward the sewage planning modules for the Ramblin Hills Phase 3 to the County and the Windber Area Authority. Roll Call: Blough – yes; Clark – yes; Huff – yes.

MINUTES

June 16, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Correspondence: The following required no action by the Board.

1. There is a meeting for the municipalities scheduled for 7:00pm this evening concerning Act 537 for sewage compliance. This is to be an informational meeting.

Open Forum:

1. General discussion about the location of sewer taps in the Winchester Estates subdivision. The Township will proceed on this issue after meeting with their solicitor.

Adjournment: Motion by Blough and seconded by Clark to adjourn. Meeting adjourned at 6:51pm.

Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, July 7, 2015 at 3:30pm.

Lewis Clark II, Secretary/Treasurer

MINUTES

July 7, 2015

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Clark and Huff. Also present were Wendy Senior and Linda Taormina, Office Secretaries. The visitor list is attached.

Minutes: It was moved by Clark and seconded by Blough to accept the Minutes from the June 16, 2015 meeting as presented. Roll Call: Blough – yes; Clark – yes; Huff – yes.

Bill List: The bill list was read by Taormina. Motion by Clark and seconded by Huff to pay the bills as presented. Roll Call: Clark – yes; Huff – yes; Blough – yes.

Opening of Bids for the current Road Project:

Motion by Blough and seconded by Clark to remove the three (3) driveways from the bid package. Roll Call: Blough – yes; Clark – yes; Huff – yes.

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| Bids received: HRI | Option 1 | \$148,527.00 |
| | Option 2 | \$ 84,881.00 |
| Quaker Sales | Option 1 | \$118,147.50 |
| | Option 2 | \$ 62,945.00 |
| New Enterprise | Option 1 | \$129,528.35 |
| Stone & Lime | Option 2 | \$ 66,578.95 |

Motion by Blough and seconded by Huff to accept the bid from Quaker Sales provided all the paperwork is in order. Roll Call: Blough – yes; Clark – yes; Huff – yes. The paperwork was reviewed and all was in order.

Old Business:

1. Motion by Clark and seconded by Blough to accept the proposal from Guy Roofing for the repair of the roof on the police building to be done by October 31, 2015 in the amount of \$15,400.00. Roll call: Blough – yes; Clark – yes; Huff – yes. The roof slope is not great enough for the shingles to handle the winter ice backing up underneath. The leak is in the utility room and by extending the rubber roofing the leak should be eliminated.. The proposal from Guy Roofing falls below the state requirement (\$19,400.00) to advertise for bids.
2. Motion by Clark and seconded by Huff to accept the estimate from Zimmerman's for the bodywork repairs to the Emergency Management vehicle if the repairs can be done in a timely fashion. Wilbert Bailey, Emergency Management Coordinator will be paid mileage at the current rate as outlined by federal policy (57.5 cents per mile) for using his personal vehicle while the repairs are being done. Roll Call: Blough – yes; Clark – yes; Huff – yes. The estimates received are as follows:

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| Racerz Edge Motorsports | \$3,708.94 |
| Zimmerman's Auto Body | \$2,299.00 |
| Jay Penrod | \$3,387.00 |
3. The Horn Road sewer project is slated to begin on July 13, 2015.
4. PennVest sewer project: letters are going to go out to those non-commercial residents exempting them from installing oil separators. And a letter will also go out to those with no floor drains.

MINUTES

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5. Letters have been sent to those property owners whose properties need attention. One property owner has already applied for a demo permit.
6. Note that the main telephone number (467-9788) for the township building has not been working due to lightning. The township is able to call out but not receive calls. This is expected to be repaired tomorrow.
7. The Township is considering the purchase of a generator for the building for emergency situations. This will most likely go out for public bid as the cost is expected to exceed the state limit of \$19,400.00. The township needs to draw up the specs in order to request bids. The township would also like to have the capability of adding a future salt shed to the generator.

New Business:

1. Motion by Clark and seconded by Blough to accept the right of way agreement between Paint Township and the Windber Area Authority at the Camp Drive pump station provided the road (Jones Street) is repaired correctly. This street was part of the road project in 2014. Roll Call: Blough – yes; Clark – yes; Huff – yes.
2. Motion by Clark and seconded by Huff to accept the 2015 township real estate taxes at the discount amount for the property located at 3115 Graham Avenue (Ambassador Banquet Hall). The property was sold through the Somerset County Sheriff's office to Thomas Wright on April 15, 2015. The discounted taxes must be paid to the Township by July 15, 2015.
3. Motion by Blough and seconded by Clark to approve the following purchase orders:
 - a. Road Dept: #834 – Zimmerman's, inspection of the Chevy pickup, \$30.00
 - b. Sewer Dept: #19 – Lowe's, reel type 100ft measuring tape and tool box; #20 – L/B Water Service, manhole hook.
 - c. Township Office: #836 – renew anti virus protection, \$50.00
 - d. Police Dept: #835 – Zimmerman's, inspection, oil change, battery for car 815.
 - e. Emergency Mgmt: #833 – internet purchase, AC Dc adapters, \$50.97Roll Call: Blough -yes; Clark – yes; Huff – yes.

Correspondence: none

Open Forum:

1. Michael Csordas: held discussion on the water drainage issue in the Dobson Street/Graham Avenue area. Supervisor Clark asked Mr. Csordas to stay after the meeting to discuss the issue further. Supervisor Blough commented that the Township cannot enter private property and the Township doesn't own the pipes in question.

Adjournment: Motion by Blough and seconded by Clark to adjourn. Meeting adjourned at 4:13pm.

Roll call: Blough – yes; Clark – yes; Huff – yes.

Next Township meeting is scheduled for Tuesday, July 21, 2015 at 6:30pm.

Lewis Clark II, Secretary/Treasurer