

MINUTES

January 3, 2011 3:30pm
Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order and led the board in the "Pledge of Allegiance". Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles, and Wilbert Bailey, EMC. The visitor list is attached.

- **REORGANIZATION:** Supervisor Blough moved that all current positions remain the same as in 2010. this motion was seconded by Supervisor Huff. They are as follows: Supervisor Blough will remain as chairman of the Board. Supervisor Tvardzik as Secretary-Treasurer and Supervisor Huff as Vice-Chairman. Supervisor Blough will remain as Roadmaster(working). All employees will remain the same; wages, compensation, and holidays are outlined in the union contracts. Richard Skiles will remain as Chief of Police and Wilbert Bailey as EMC and technical data technician. The animal control officer is Frank Meyers, and cleaning staff Linda Manges. The legal counsel is Stofko Law Offices (Matthew C. Moore)and the township's engineering firm is the EADS Group. The treasurer's bond will remain at \$100,000.00. First Commonwealth Bank will remain as depository of funds. Regular meetings will remain on the third Tuesday of each month at 3:30pm at 1741 Basin Drive. Special meetings will be advertised Supervisor Tvarzdik will serve as delegate to the State annual convention. Supervisor Tvardzik will serve as Chief Administrator of the nonunion and the Act 600 Pension Plans. Roll call: Blough-yes, Huff-yes, Tvardzik-yes.

It was moved by Tvardzik and seconded by huff to accept the minutes from the December 21, 2010 as presented. Roll call: Blough-yes, Huff-yes, Tvardzik-yes.

The bill list was read aloud by Taormina. Motion by Tvardzik and seconded by Huff to pay the bills as presented. Roll call: Blough-yes, Huff-yes, Tvardzik-yes.

Police Report: An oral report was given at this time by Chief Richard Skiles. Three of the four cars from the former Windber Borough Police department have been transferred to Paint Township. A copy of the title for the fourth car has been sent for and that vehicle is currently locked up and out of service. The February report will include January and an annual report for 2010.

Old Business: There was no old business to discuss at this time.

New Business:

1. Motion by Tvardzik to refund overpayment of Real Estate Tax in the amount of \$1.45 to William Elchin per the Chief Assessor of Somerset County. Motion seconded by Huff. Roll call: Blough-yes, Huff-yes, Tvardzik-yes.
2. Motion by Huff to pay the PA State Association of Supervisors dues of \$1270.00 for 2011. motion seconded by Blough. Roll call: Blough-yes, Huff-yes, Tvardzik-yes.

Correspondence: None presented at this time.

Open Forum: There was general discussion concerning the ongoing sewage project by Joseph Cominsky and his questions were answered. Edward Pitera's questions concerning Route 160 were addressed by Chief Richard Skiles.

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Adjournment: Motion by Blough to adjourn, seconded by Huff. Roll call: Blough-yes, Huff-yes, Tvardzik-yes. Next township meeting will be on February 15, 2011.

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February 15, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order and led the board in the "Pledge of Allegiance". Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Tvardzik and seconded by Huff to accept the Minutes from the January 3, 2011 Reorganizational Meeting. It was moved by Blough and seconded by Tvardzik to accept the minutes from the Special Meeting on January 18, 2011. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Tvardzik and seconded by Huff. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: Moved by Tvardzik and seconded by Huff to approve payment to Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area) Requisition 15 from First Commonwealth Bank funds. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes. Please see attached Engineer's Report.

Police Report: Chief Skiles presented the Annual Report for 2010, the monthly reports for December, 2010 and January, 2011.

1. A motion by Tvardzik and seconded by Huff to accept the application to hire as a full-time position, Anthony Deluca, a retired state trooper, pending certification requirements have been met. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.
2. Motion by Huff and seconded by Tvardzik to accept and sign Resolution 2011-2 for a matching grant application for Shared Service Police Vehicles for \$25,000.00. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

Old Business: It was moved by Tvardzik and seconded by Huff to approve the documentation and Resolution 2011-1 for the Tax Anticipation Note at Slovenian Savings and Loan. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

The supervisors received printouts of the balances of all accounts as of 12/31/2010. All accounts balanced for the January 31, 2011 bank statements and printouts will be available to the supervisors.

New Business:

1. Motion by Tvardzik to accept the terms of the Police Building Loan at First Commonwealth Bank. Roll call: Blough – no, Tvardzik – yes, Huff – yes.
2. Motion by Blough and seconded by Huff that all three Supervisors attend the Somerset County Convention for Township Supervisors.

Correspondence: applications for the Somerset County Convention for Township Supervisors are available to the supervisors.

Open Forum: Mr. Paul Henger raised the question of the meeting dates being published in the Tribune-Democrat on the back page under the Events for the Day. The list of meeting dates had been submitted to the Tribune-Democrat on time and was published as required by law under public notices.

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Adjournment: Motion by Blough to adjourn, seconded by Huff. Roll call: Blough-yes, Huff-yes, Tvardzik-yes. Next township meeting will be on March 15, 2011.

MINUTES

March 15, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Tvardzik to accept the Minutes from the February 15, 2011 meeting. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Tvardzik and seconded by Huff. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: Moved by Tvardzik and seconded by Huff to approve payment to Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area) Requisition 16 from First Commonwealth Bank funds. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes. Please see attached Engineer's Report.

Police Report: Chief Skiles presented the monthly report for February, 2011. in addition, it was noted by Chief Skiles that Quemahoning Township is not interested at this time in having the Paint Township Police force provide coverage for Quemahoning Township. Stoystown Borough is in current negotiations with Paint Township and Chief Skiles will attend their next meeting on April 5, 2011.

1. A motion by Tvardzik and seconded by Huff to place a congratulatory ad in the Windber Area High School yearbook for 2011 at a cost of \$40.00 (Forty dollars). Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.
2. Motion by Blough and seconded by Tvardzik to have the Paint Township Police Force join the Somerset County Task Force for Homicide Investigation. This Task Force utilizes all available resources from the local level to the state level. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

Old Business:

1. It was noted that all three supervisors and Joanne Wright, township real estate tax collector, will attend the Somerset County Association of Township Officials on May 5, 2011.
2. The supervisors received printouts of the balances of all accounts as of 2/28/2011. All accounts balanced for the January and February bank statements.
3. It was stressed that the surveys sent to those residents involved in the current sewer projects by the Somerset County Redevelopment Authority need to be completed and returned to the authority as soon as possible. A percentage of returned surveys is required to even apply for the grant to help with the cost of the lateral installation. At this time 238 surveys were sent out, 136 received back by the Authority. Of the 136 received back 49 were above the income level and 87 qualified for possible grant money.
4. Chief Skiles informed the Supervisors that it will be May or June before he hears anything concerning the Police Car Grant that was applied for in February.

New Business:

1. Motion by Tvardzik to adopt Resolution No. 2011-3 for the Paint Township Uniform Pension Plan. Seconded by Blough. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

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2. The reappointed members of the Paint Township Board of Appeals for the Pennsylvania Building Codes/Building Permits are as follows:
Fred Wagner, Jeff Eash, John Rugg, Chester Fluder, Robert Miller
3. Supervisor Blough held discussion with the board concerning the possible purchase of a new one-ton truck for the road crew that could handle both the plow and a spreader. Three bids are required for the purchase of the truck and three bids are required for the financing.

Correspondence: none at this time

Open Forum: John Toth had concerns about a pipe that had been blocked by a grill cover during a recent storm. All questions were satisfactorily addressed.

Paul Henger raised the question of the township's annual audit – this is scheduled to be started in late April, 2011. The Pension audit was completed on March 14, 2011. The tap-in fee for the new sewer line is \$2500.00 and is to be paid in one lump sum within 90 days of notification by the Township. The approximate completion date for the sewer project is mid-September, 2011.

Ed Pitera raised the question of restoration of property for the sewer project. Property will be restored according to the right-of-agreements.

Adjournment: Motion by Blough to adjourn, seconded by Tvardzik. Roll call: Blough-yes, Huff-yes, Tvardzik-yes. Next township meeting will be on April 19, 2011 at 3:30pm.

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April 19, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the "Pledge of Allegiance". Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Tvardzik and seconded by Huff to accept the Minutes from the March 15, 2011 meeting. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Tvardzik and seconded by Blough. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes. A comment was made by Chief Skiles to the effect that our bill with Zimmerman's has increased because of the service required by the 8 vehicles now used by the Township police department and this will be taken into account at budget time.

Engineer Report: Moved by Huff and seconded by Blough to approve payment to Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area) Requisition 17 from First Commonwealth Bank funds. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Police Report: Chief Skiles presented the monthly report for March, 2011. In addition, it was noted by Chief Skiles that Stoystown Borough will be having a Town Meeting on April 25, 2011 and Chief Skiles will be present to answer questions from the residents of Stoystown Borough.

1. A motion by Huff and seconded by Tvardzik to to approve Resolution No. 2011-4 to amend Township Ordinance No. 95-107 for the addition of Township Road #804 (Spruce Street) into the traffic ordinance and the posting of a 25MPH maximum speed. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Old Business:

No old business at this time.

New Business:

1. Motion by Huff and seconded by Blough to approve the Spring Clean-up fee of \$40.00 for the clean-up scheduled for June 4, 2011 and June 6, 2011. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
2. Motion by Tvardzik to take formal action to enter into the Police Building Loan with First Commonwealth Bank and make the first payment to Darr Construction in the amount of \$5,557.60. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
3. Motion by Huff and seconded by Tvardzik to adopt the Sewage Enforcement Fee Schedule for On Lot Sewage inspections and testing and the following enforcement officers were approved: Jared Bowers and F. Scott Rugh.
4. Motion by Blough and seconded by Tvardzik to approve payment to Northern Emergency Medical Services for their 2011 subscription drive for membership from 3/1/11 to 3/1/12 at a cost of \$200.00. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Motion by Tvardzik and seconded by Huff to approve the Subdivision Land merger for the Pete and Joann Mishko Family Trust. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

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– yes.

6. Motion by Tvardzik and seconded by Huff to approve the mileage reimbursement rate of \$0.51 per mile. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
7. It was agreed to reschedule the May 17, 2011 meeting to May 24, 2011. May 17, 2011 is the date for the Pennsylvania Primary Election. An ad will be placed in the newspaper notifying the general public of the change.

Correspondence: The supervisors agreed to send a letter of commendation to The Department of the Navy for Jay E. Holsopple on his retirement.

Open Forum: Bill and Sharon Anderson brought their issues with Feather Mobile Home Court to the meeting. These issues have been filed with the Attorney General's office and the Township has no jurisdiction in a civil matter.

Adjournment: Motion by Blough to adjourn, seconded by Tvardzik. Roll call: Blough-yes, Huff-yes, Tvardzik-yes. Next township meeting will be on May 24, 2011 at 3:30pm.

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May 24, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Tvardzik to accept the Minutes from the April 19, 2011 meeting. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Tvardzik and seconded by Huff. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: Moved by Tvardzik and seconded by Huff to accept the Engineer Report for the Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area). Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Police Report: Chief Skiles presented the monthly report for April, 2011. In addition, it was noted by Chief Skiles that Stoystown Borough has advertised the contract for Special Police Services to be purchased from Paint Township. Stoystown will meet the first week of June. The contract will be effective from July 1, 2011 to December 31, 2012.

1. A motion by Tvardzik and seconded by Huff to to approve Resolution No. 2011-7 adopting the written procedures of the Paint Township Police Department regarding General Order 1.8 of the Standard Operating Procedures. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.
2. A motion by Blough and seconded by Huff to retire police Department Car 815 and use this vehicle for parts. The cost of repairs outweighs the value of the vehicle. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.
3. A motion by Huff and seconded by Tvardzik to promote the following four full-time officers: Daniel Croyle, Edward Porada, William Gephart, and Christopher Swartz effective June 1, 2011. Motion Passed.

Old Business: A letter signed by all three Township Supervisors was sent to Jay E. Holsopple congratulating him on his years of service to the United States Navy and his retirement.

New Business:

1. Motion by Tvardzik and seconded by Blough to approve payment to Kukurin Construction for the Pomroys Corner and Rummel Contracts for the Sewer Project a total of \$495,507.42 Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
2. Motion by Huff and seconded Tvardzik to approve payment to Darr Construction in the amount of \$54,392.93. Motion passed.
3. Agreement to continue the practice of providing police coverage for the Miners' Memorial Day Weekend.
4. Motion by Huff and seconded by Tvardzik to tentatively approve the Vann Subdivision pending reception of the final drawings and wording with the specified changes from the Planning Commission. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Motion by Tvardzik and seconded by Huff to approve Township Resolution 2011-5; a

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resolution repealing section 6.04 of ordinance 2008-4 of the employees' pension, annuity, insurance and benefit fund applicable to the Police Employees. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

6. Motion by Tvardzik and seconded by Huff to approve Township Resolution 2011-6 adopting written procedures in how professional services are chosen for its Pension Plans in order to comply with Act 44 of 2009 and the Auditor General's recommendation. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

Correspondence: none at this time

Open Forum: three issues brought up by visitor John Rugg:

1. a connection from a residence on Megan drive into the storm water line to prevent this water from running into a neighbors yard. Mr. Rugg will contact the homeowner to contact the Township concerning this matter. This matter was turned over to the Township inspector, Mark Walker.
2. Mr. Rugg brought to the attention of the Township Supervisors that many banks are now requiring a maintenance agreement from whomever owns the road adjacent to the residence before approving a mortgage.
3. Mr. Rugg brought up the issue of Kukurin Construction not providing enough road signs and traffic control in the areas they are currently working for the sewer project. Chief Skiles responded that he had already addressed this situation with Kukurin Construction.

Adjournment: Motion by Blough to adjourn, seconded by Huff. Roll call: Blough-yes, Huff-yes, Tvardzik-yes. Next township meeting will be on June 21, 2011 at 3:30pm.

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June 21, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Tvardzik to accept the Minutes from the May 24, 2011 meeting. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Tvardzik and seconded by Huff. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: Moved by Blough and seconded by Tvardzik to accept the Engineer Report for the Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area). Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Police Report: Chief Skiles presented the monthly report for May, 2011.

1. Chief Skiles presented Charles Cypher and Beau Gardner for hire as part-time police officers with a probation period of one year. Motion to approve hiring both as part-time police officers by Tvardzik and seconded by Huff. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.
2. A snow removal policy was presented by Chief Skiles for review and discussion by the supervisors for the next township meeting.
3. The question was presented concerning the paving of Spruce Street. The new speed limit signs will be installed when the paving is complete.

Old Business: None at this time

New Business:

1. Motion by Tvardzik and seconded by Blough to approve payment to Kukurin Construction for the Pomroys Corner and Rummel Contracts for the Sewer Project a total of \$661165.55 Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
2. Motion by Tvardzik and seconded Huff to approve payment to the Somerset County Economic Development Council paint Township's assessed Per Capita financial support in the amount of \$314.90. Roll Call: Bough – yes; Tvardzik – yes; Huff – yes.
3. Motion by Blough and seconded by Tvardzik to adopt Resolution 2011-10 – the fee calculations for Pomroy's Corner and Rummel Area sanitary sewers(Pennsylvania Act 57).
4. Motion by Huff and seconded by Tvardzik to advertise for licensed contractors for the current Sewer Project. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Motion by Huff and seconded by Tvardzik to approve payment to Darr Construction for construction to date in the amount of \$77,267.30. Motion passed.

Correspondence: the Township has received correspondence concerning possible grants for energy efficient lighting for in the Township Building.

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June 21, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Open Forum: No visitors present at this township meeting.

Adjournment: Motion by Tvardzik to adjourn, seconded by Huff. Roll call: Blough-yes, Huff-yes, Tvardzik-yes. Next township meeting will be on July 19, 2011 at 3:30pm.

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July 19, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Tvardzik and seconded by Huff to accept the Minutes from the June 21, 2011 meeting. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Huff and seconded by Tvardzik. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: Moved by Tvardzik and seconded by Huff to accept the engineer's report for Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area) as presented on July 8, 2011. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes. Please see attached Engineer's Report.

Police Report: Chief Skiles presented the monthly report for June, 2011.

1. A motion by Tvardzik and seconded by Blough to regretfully accept Wilbert Bailey's resignation as a part-time police officer with the Paint Township Police Department. Mr. Bailey will be retained with the Police Department as the IT/Emergency Management consultant at the same rate of pay. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.
2. Motion by Tvardzik and seconded by Huff to approve payment to the Windber High School Yearbook Staff and the Windber Band Boosters for ads from the Police Department in the respective publications. Roll call: Blough – yes, Tvardzik – yes, Huff – yes.
3. It was noted by Chief Skiles that the Windber Area School District has not allowed for the funding of the school police officer in the budget for the school year 2011-2012.
4. Motion by Huff and seconded by Tvardzik to revert to the 2007 Standard Operating Procedure Manual for the police department. This came on the advice of Mr. Rick Keller, teamster representative and Mr. Samuel Clapper, solicitor until review of the 2011 Standard Operating Procedure Manual has been completed. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

Old Business: none at this time

New Business:

1. Motion by Tvardzik and seconded by Huff to approve a contract with Salix Cabinetry for Phase I for desks and cabinets in the Police Building. Prices submitted to the Township are as follows: Salix Cabinetry: \$9100.00; Wagner Custom Remodeling: \$11,250.00; Kitchen & Baths of Somerset: \$15,863.22. Motion passed.
2. Motion by Huff and seconded by Blough to approve payment to Kukurin Construction for construction completed to date. \$263,734.16 for Contract #2 (Pomroy's Corner) and \$397,303.97 for Contract #3 (Rummel Area) for a total of \$661,037.45. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

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July 19, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

3. Motion by Tvardzik and seconded by Blough to approve the following recommendations by the auditor:
 - a. establish a Phase I & II Interim account for the sewer project.
 - b. the creation of a new Pension account
 - c. the creation of the Sewer Tap Fees Account for the sole purpose of recording the sewer tap paid to the township.
 - d. moving the Sewer Fund to a coding under the General Fund.
 - e. moving the Capital Reserve to a coding under the General Fund.Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
4. Motion by Tvardzik and seconded by Huff to continue membership with the Westmoreland Council of Governments at a cost of \$175.00. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Motion by Blough and seconded by Tvardzik to approve pay request #4 to PennVest in the amount of \$661,037.45. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
6. Motion by Huff and seconded by Tvardzik to give tentative approval to the Windber Church of God preliminary plans pending stormwater study, and reception of fees and final plans. Roll Call: Blough - yes; Tvardzik - yes; Huff – yes.
7. Motion by Tvardzik and seconded by Huff to approve payment to Darr Construction for work completed to date on the police building addition in the amount of \$74,715.97.

Correspondence: The increase in hospitalization cost for full-time employees was noted by the supervisors.

Open Forum: Mr. Marsh of Centennial Drive had concerns about a possible expansion of the railroad tracks and Rosebud mining operations in the area of Mr. Marsh's home. Mr. Marsh was directed to the Bureau of Mines in Ebensburg by the Supervisors. Mr. Marsh thanked the Supervisors for their direction and acknowledged that the Township has no voice in this type of matter.

Mr. Pitera had a question concerning the sewer tap-in inspection. He was informed that a visual inspection would have to be performed.

Additional discussion on the following subjects was raised by Mr. Henger; the annual audit, completion date for the sewer project, the sewer fund, and two complaint forms were issued to Mr. Henger for the restoration part of the sewer project.

Mr. Thompson asked for the Board to consider a waiver for him concerning the installation of an outdoor furnace at his property. The Board agreed to meet with Mr. Thompson and Mark Walker. The Board also asked that Mr. Thompson sketch out the area with measurements.

No Board action was required on any of the above subjects.

Adjournment: Motion by Blough to adjourn, seconded by Huff. Roll call: Blough-yes, Huff-yes, Tvardzik-yes. Next township meeting will be on August 16, 2011 at 3:30pm.

Andrew Tvardzik

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July 19, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Secretary-Treasurer

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August 16, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Vice-Chairman Huff called the meeting to order at 3:30pm and led the board in the "Pledge of Allegiance". Other board members present were Tvardzik . Chairman Blough was unable to attend. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Tvardzik and seconded by Huff to accept the Minutes from the July 19, 2011 meeting with the following corrections: Item #4 under the Police Report will have the following addition,"until review of the 2011 Standard Operating Procedure Manual has been completed". And Item #1 under New Business should read "seconded by Huff". Also, under Open Forum, Mr. Henger's complaint forms were for the restoration part of the sewer project. Roll call: Tvardzik – yes, Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Huff and seconded by Tvardzik. Roll Call: Tvardzik – yes, Huff – yes.

Engineer Report: Moved by Tvardzik and seconded by Huff to accept the engineer's report for Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area) as presented on August 10, 2011. Roll Call: Tvardzik – yes, Huff – yes. Please see attached Engineer's Report.

Police Report: Chief Skiles presented the monthly report for June, 2011. Please see attached report.

1. A motion by Tvardzik and seconded by Huff to renew the Township's contract with the DEA (Drug Enforcement Administration). This contract runs from October 1, 2011 to September 30, 2012. Roll Call: Tvardzik – yes, Huff – yes.

Old Business: it was noted that the Windber Church of God's plans for their proposed development have been put on hold.

New Business:

1. Motion by Huff and seconded by Tvardzik that the grievance filed by the Teamsters concerning the refusal of the Township to retain the services of an employee after the expiration of the employee's probationary period be denied. Roll Call: Tvardzik – yes; Huff – yes.
2. Motion by Huff and seconded by Tvardzik to approve a contract for the desks for the new building addition with Salix Cabinetry, Inc. Bids submitted are as follows: Salix Cabinetry, Inc., \$8,600.00; Wagner Custom Kitchens, \$10,750.00; Kitchens & Baths of Somerset, \$15,576.29. Roll Call: Tvardzik – yes; Huff – yes.
3. Motion by Tvardzik and seconded by Huff to approve payment to Kukurin Construction \$122,673.41 for work completed on the Pomroy's Corner contract and \$83,414.58 for work completed on the Rummel contract for a total of \$206,087.99. Roll Call: Tvardzik – yes; Huff – yes.
4. Motion by Tvardzik and seconded by Huff to approve payment to MARC-Service, Inc. the amount of \$33,684.39 for Application for Payment #1 in the amount of \$33,684.39 for heating and air conditioning work completed to August 8, 2011. Roll Call: tvardzik – yes; Huff – yes.
5. Motion by Tvardzik and seconded by Huff to approve a waiver to be granted to Mr.

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August 16, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

- Roger Thompson of 430 Morningland Drive for the installation of an outdoor furnace.
Roll Call: Tvardzik – yes; Huff – yes.
6. Motion by Huff and seconded by Tvardzik to approve Quaker Sales Corporation as the contractor for a paving job for the Township. Bids submitted are: Quaker Sales Corporation, \$7,800.00; Petrunak & Co. Paving, \$8,900.00; Laurel Asphalt Co., \$8,270.00. Roll Call: Tvardzik - yes; Huff – yes.
 7. Motion by Tvardzik and seconded by Huff to approve application for a loan to First National Bank for the paving project and the purchase of the furniture and equipment for the building addition. Approval is dependent on bank application and DCED approval. Interest rates submitted are: First National Bank, 3.25% fixed for 5 years with a deposit account; Slovenian Savings & Loan, 5.00% fixed for 5 years; Ameriserv Financial, 5.56% fixed for 5 years. Roll Call: Tvardzik – yes; Huff – yes.
 8. Motion by Tvardzik and seconded by Huff to approve payment to Darr Construction for work completed to August 16, 2011 on the Police Building. Roll Call: Tvardzik – yes; Huff – yes.

Correspondence: copies of the monthly bank reconciliations have been provided to all three supervisors.

The Township received a letter from the county auditors that Joanne Wright, Paint Township real estate collector was pulled for an audit of fiscal year 2010 and all records reconciled and were in good order. The Township's State Liquid Fuels audit was completed on August 12, 2011 for fiscal years 2008, 2009, and 2010. There were no findings and all records were reconciled and in good order.

The Township's annual audit by Barnes, Saly & Co. has been completed and the ad stating such was sent to the Tribune-Democrat August 16, 2011, two weeks earlier than the previous year. Once the ad runs the audit report will be available for public viewing.

Open Forum: Mr. Paul Henger requested the procedure for tying into the sewer line, paying the tap-in fee, and having the laterals inspected.

Mr. Ed Pitera had complaints about the restoration part of the sewer project. He was given a complaint form to file a written complaint.

Mr. Joseph Cominsky voiced complaints about the location of the grinder pump and the restoration project. He has already filed a written complaint.

Mr. Larry Moschgat had questions for Chief Skiles concerning the the funding for the Police Building addition and the loss of Amanda Tessari's position in the school district due to funding cuts for the school district.

Adjournment: Motion by Huff to adjourn, seconded by Tvardzik. Roll call: Huff-yes, Tvardzik-yes. Next township meeting will be on September 19, 2011 at 3:30pm.

Andrew Tvardzik
Secretary-Treasurer

MINUTES

September 20, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Tvardzik and seconded by Huff to accept the Minutes from the August 16, 2011 meeting. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Blough and seconded by Tvardzik. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: Moved by Blough and seconded by Tvardzik to accept the engineer's report for Kukurin Construction for Contract No. 2 (Pomroy's Corner Area) and Contract No. 3 (Rummel Area) as presented on September 14, 2011. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Police Report: Chief Skiles presented the monthly report for August, 2011. Please see attached report. Motion by Blough and seconded by Huff to accept the police report and the following:

1. The policy for the shooting range – a copy will be filed with the Township when all officers have signed the policy.
2. Trick or Treat night for the Township has been set for October 31, 2011 from 6:00 to 8:00pm.

Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

Old Business: no old business presented

New Business:

1. Motion by Tvardzik and seconded by Huff to approve Requisitions #23 thru 27 to PennVest for reimbursement of funds for the sewer project. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
2. Motion by Tvardzik and seconded by Blough to approve payment to Kukurin Construction \$66,396.46 for work completed on the Pomroy's Corner contract and \$31033.55 for work completed on the Rummel contract for a total of \$97,430.01. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
3. Motion by Tvardzik and seconded by Blough that the Minimum Municipal Obligation (MMO) for the uniform and non-uniform pensions has been certified. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
4. Motion by Tvardzik and seconded by Huff to approve the cooperation agreements with the Somerset County Redevelopment Authority for financial assistance (if available) for the property owners in Paint Township in conjunction with the construction of public works facilities and site or other other improvements. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Motion by Tvardzik and seconded by Huff to approve the Pennsylvania Committee for Employer Support of the Guard and Reserve in appreciation of the service to our country. Roll Call: Blough – yes; Tvardzik - yes; Huff – yes.
6. Motion by Blough and seconded by Huff to approve attending a financial workshop

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Paint Township 1741 Basin Drive Windber, PA 15963

sponsored by PSATS on October 17, 2011. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.

7. Motion by Tvardzik and seconded by Blough to accept the adjusted sewer rates as presented in Resolution No. 2011-11. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

8. Motion by Huff and seconded by Tvardzik to approve payment to Darr Construction for work completed to date on the police building addition. Motion passed.

9. Motion by Huff and seconded by Blough to approve the St. Clair subdivision approved by the Planning Commission on September 14, 2011 pending signature of Planning Commission chairman. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.

Correspondence: None at this time.

Open Forum: The water run-off and basement flooding problem on Dobson Street and Graham Ave. and the sewer rates, the pension plan and the sewer billing were discussed. Please see attached sign-in sheet for those in attendance.

Adjournment: Motion by Tvardzik to adjourn, seconded by Huff. Roll call: Blough – yes; Huff-yes, Tvardzik-yes. Next township meeting will be on October 18, 2011 at 3:30pm.

Andrew Tvardzik
Secretary-Treasurer

MINUTES

October 18, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the "Pledge of Allegiance". Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Tvardzik and seconded by Huff to accept the Minutes from the September 20, 2011 meeting. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Blough and seconded by Tvardzik. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: no engineer report provided for this meeting.

Police Report: Chief Skiles presented the monthly report for September, 2011 and noted that the open house for the new Police Building was set for September 30, 2011 and that the police department should be fully moved in by the end of October. It was moved by Huff and seconded by Blough to accept the police report. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

Old Business: no old business presented

New Business:

1. Motion by Tvardzik and seconded by Huff to approve Mr. Brad Miller's offer of \$119.00 to purchase property (map # 34-1-21470) from the Somerset tax Claim Bureau. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.
2. Motion by Tvardzik and seconded by Huff to approve payment to Darr Construction for work completed on the police building addition for Electrical Application for Payment #4 for \$9,455.70 and Plumbing Application #4 for Payment for \$11,001.85. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.
3. Motion by Tvardzik and seconded by Blough to approve moving the Police Community Account to First National Bank. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.
4. Motion by Tvardzik and seconded by Huff to move the Sewer Tap Fee Account from a non-interest bearing checking account to an interest bearing account at First National Bank with an interest rate of 0.25% with no minimum balance. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Motion by Tvardzik and seconded by Huff to approve payment to Marc-Service for Application for Payment #2 for work completed on the police building addition to September 23, 2011 for \$12,652.83. Motion passed.
6. Motion by Huff and seconded by Tvardzik to purchase winter materials (anti-skid and salt) through Co-Stars. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
7. Motion by Tvardzik and seconded by Huff to pay Salix Cabinetry the balance due from the contract (\$11,700.00) for work completed in the police building. Motion passed.
8. Motion by Tvardzik and seconded by Blough to approve payment to Kukurin Construction for Contract #2 Pomroys Corner the amount \$14,695.55 and Contract #3 Rummel Area the amount \$72,295.68 pending engineer approval for a total of \$86,991.23. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

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Paint Township 1741 Basin Drive Windber, PA 15963

9. Approval was given to Chief Skiles to send a letter of thanks to Officer Jerry Bellak for his work on the new police practice firing range. A copy of the letter will be placed in Officer Bellak's permanent record file.

Correspondence: None at this time.

Open Forum: Mr. Paul Henger discussed the pump station for the Pomroys Corner sewer project, the letters going out to connect, and the possible sewer project on Horn Road.

Adjournment: Motion by Tvardzik to adjourn, seconded by Huff. Roll call: Blough – yes; Huff-yes, Tvardzik-yes. Next township meeting will be on November 15, 2011 at 3:30pm.

Andrew Tvardzik
Secretary-Treasurer

MINUTES

November 15, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Tvardzik to accept the Minutes from the October 18, 2011 meeting. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Tvardzik and seconded by Huff. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Police Report:

1. Chief Skiles presented the monthly report for October, 2011.
2. The resignations of Anthony DeLuca and Charles Cypher were accepted. The proper paperwork has already filed for both.
3. It was noted by Chief Skiles that the Christmas for Kids program was off to a very good start with donations and setting up the party at the Community Building.
4. It was moved by Huff and seconded by Tvardzik to accept the new three year contract with Benson Borough for police services provided by the Paint Township Police Department. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

It was moved by Tvardzik and seconded by Blough to accept the police report. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

Old Business: no old business presented

New Business:

1. Motion by Tvardzik and seconded by Huff to tentatively approve the Paint Township 2012 Budget at the current millage rate of eight mills.
2. It was noted that the SEO for Paint Township gave approval for a permit for Mr. Tim Thomas to install an Eljin System (an alternate sewage system) on his property at 275 Ridge Road.
3. Motion by Huff and seconded by Tvardzik to approve the D. Edward Leasing site plan at the former Thiele property on Spruce Street. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.
4. Motion by Tvardzik and seconded by Blough that a letter has been sent to the Windber Area Authority in support of their application to PennVest for funding to replace the main waterline, part of which falls within the Paint Township Boundries. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Note that a letter was sent November 9, 2011 to the Executive Director of the Legislative Reappointment Commission objecting to the proposed preliminary plan configuration of the 32nd Senatorial District, which eliminates Somerset County from the district.
6. Noted that financial statements for August, September, and October have been included in the Supervisors packets.

Correspondence: None at this time.

Open Forum: Mr. Michael Weyant had a question on an extension for the sewer project, on the

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testing, and how many estimates are necessary for the grant money through the Somerset County Redevelopment Authority. Mr. Weyant was advised that a policy was being worked on concerning an extension and that he would need to contact the Redevelopment Authority concerning any questions about the grant money for the laterals.

Mr. Paul Henger commended Chief Skiles and the Supervisors on the new Police Building. Questioned about the reconstruction crew returning. The crew will be returning in the spring to continue reconstruction.

Mr. Roy Shaffer questioned the qualifications necessary for the grant money for the installation of the laterals for the sewer project. He was given the Somerset County Redevelopment Authority telephone numbers.

Adjournment: Motion by Blough to adjourn, seconded by Huff. Roll call: Blough – yes; Huff-yes, Tvardzik-yes. Next township meeting will be on December 20, 2011 at 3:30pm.

Andrew Tvardzik
Secretary-Treasurer

MINUTES

December 20, 2011

Paint Township 1741 Basin Drive Windber, PA 15963

Chairman Blough called the meeting to order at 3:30pm and led the board in the “Pledge of Allegiance”. Other board members present were Tvardzik and Huff. Also present Linda Taormina, Office Secretary, Chief Richard Skiles and Engineer Jeff Haynal. The visitor list is attached.

Minutes: It was moved by Huff and seconded by Blough to accept the Minutes from the November 15, 2011 meeting. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.

The bill listing was read by Taormina. Motion to approve payment made by Tvardzik and seconded by Huff. Roll Call: Blough – yes, Tvardzik – yes, Huff – yes.

Engineer Report: Engineer Jeff Haynal presented an update on the PennVest sewer project. A letter has been sent to Kukurin Construction detailing all the items needed to be completed to close out the project.

Police Report:

1. Chief Skiles presented the monthly report for November, 2011. Motion by Blough to accept the Police Report. Seconded by Huff. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
2. Pending an approved and signed Police Contract, the following 4 part-time officers were presented to the Board to be moved into full-time positions with the Police Department: Officer Amanda Tessari, Officer Sean Kisel, Officer Ryan Chiodo, and Officer Dan Schrader. It was noted that all candidates for the position were individually interviewed. Motion by Tvardzik to promote the four above officers to full-time. Seconded by Huff. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
3. A motion by Huff and seconded by Tvardzik to promote part-time Officer Robert Davis to part-time Sergeant. This promotion would then release Sergeant Croyle to full-time investigator for the Department. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
4. It was moved by Tvardzik and seconded by Blough to approve proceeding with the implementation of a 12 hour schedule for the Police Department. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
5. Approval was given by the Board for use of the conference room by the Police Department for the annual police updates on January 23 and 24, 2012.

It was moved by Tvardzik and seconded by Blough to accept the police report. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

Old Business: no old business presented

New Business:

1. Motion by Tvardzik and seconded by Huff to approve the Paint Township 2012 Budget at the current millage rate of eight mills.
2. It was noted that the Township approved the liability agreement with The EADS Group for the PennVest Sewer project. All three Supervisors concurred.
3. Motion by Tvardzik and seconded by Huff to approve the to approve the new 5 year police contract. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.
4. Motion by Tvardzik and seconded by Blough to approve payment to the Windber Area

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Authority the amount of \$47,863.47 for the Rummel part of the sewer project. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

5. Motion by Huff and seconded by Tvardzik to approve payment to Quaker Sales for pavement of the driveway the amount of \$7,800.00 (the bid price). Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
6. Motion by Tvardzik and seconded by Huff to approve a Tax Anticipation Loan not to exceed \$90,000.00 for 2012 with Slovenian Savings and Loan at a 0.875% interest rate. The rates submitted were:

First Commonwealth Bank	1.89%
First National Bank	1.89%
Slovenian Savings and Loan	0.875%
7. Motion by Tvardzik and seconded by Huff to approve payment to Darr Construction, Inc. the following amounts for the Police Building construction: Construction, \$22,880.00; Plumbing, \$4,377.94; Electrical, \$4162.13. These are the final bills for the project. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.
8. Motion by Huff and seconded by Tvardzik to approve payment to MARC-Service the amount of \$6548.58 (application for payment #3 and #4) for heating on the Police Building. Application #4 is the final application for payment. Roll call: Blough – yes; Tvardzik – yes; Huff – yes.
9. Motion by Tvardzik and seconded by Huff to refinance the loans for the Police Building with Slovenian Savings and Loan. Rates submitted to the Township on a \$375,000.00 loan are: First National Bank, 3.89% for the first 10 years of a 15 year term. The last five years would be at a rate at the time of the final 5 years plus 2.5%. First Commonwealth Bank did not submit a bid for refinancing at any different terms than the Township now has with them. Slovenian Savings and Loan submitted a fixed rate of 4.25% for fifteen years with a reduced rate to 4.125% with the establishment of an account at Slovenian for automatic withdrawal of the monthly payment. Roll Call: Blough – yes; Tvardzik – yes; Huff – yes.

Correspondence: None at this time.

Open Forum: Mary Ann Steinbach, Joseph Cominsky, and Jerry Stone expressed concerns about the grant money available for the sewer project for help to low-income individuals. The number for the Somerset Redevelopment Authority was given to those that asked.

Adjournment: Motion by Blough to adjourn, seconded by Huff. Roll call: Blough – yes; Huff-yes, Tvardzik-yes. Next township meeting will be the Township Reorganizational Meeting on January 3, 2012 at 3:30pm.

Andrew Tvardzik
Secretary-Treasurer